

Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

March 22, 2019

To: *Wachusett Regional School District Committee*

Kenneth Mills, Chair	Robert Imber
Christina Smith, Vice-chair	Sarah LaMountain
Scott Brown	Matthew Lavoie
Thomas Curran	Linda Long-Bellil
Michael Dennis	Amy Michalowski
Anthony DiFonso	Benjamin Mitchel
Rachel Dolan	Michael Rivers
Stephen Godbout	Asima Silva
Maleah Gustafson	Megan Weeks
Susan Hitchcock	Adam Young

From: Darryll McCall, Ed.D., Superintendent of Schools

SUBJECT: Superintendent's Report 

School Committee Roster

On March 14th Charlie Witkes notified us that he had submitted his resignation from the School Committee, which he has served on for almost six years, representing the Town of Rutland. Charlie has been a dedicated and committed member of our Committee and I believe we all appreciate his service to the students and staff of WRSD. I wish Charlie the best (attachment 1).

Farewell and thank you to Member Hitchcock, whose last regular School Committee meeting will be Monday evening and her last day serving on the Committee representing the Town of Sterling will be March 29, 2019. Susan has been a WRSDC member since July 2014, and during this period she has been a mentor to me, has served tirelessly on the Legal Affairs and Management Subcommittees, and has been instrumental in negotiations with our eight bargaining units. I wish Susan the very best as some of her time is freed up to pursue her interests.

With these two resignations, coupled with the January resignation of Harriet Fradellos, the membership of the School Committee is down to 19. Both Susan and Harriet sat on the Legal Affairs Subcommittee, which with their departures brings membership on that subcommittee down to three (Members Brown, Godbout, and Rivers). The District is in the midst of contract

negotiations with three bargaining units (clerical, custodial, food service), and members of this subcommittee divvy up assignments to sit on these negotiating teams representing the School Committee. Additional member(s) willing to serve on this subcommittee are needed and Chair Mills is seeking volunteers who might be interested in filling these voids.

Charlie Witkes served as Chair of the Audit Advisory Board, with Member Mitchel serving as Vice-chair. The Audit Advisory Board is made up of two School Committee members and one representative from each of the five Member Towns. Chair Mills routinely asks for community volunteers who might be able to sit on the AAB representing the towns of Princeton, Paxton, and Rutland (the towns of Holden and Sterling are represented on this Board, and the town of Rutland is represented though the member is not a Rutland resident). If a School Committee member might be willing and able to sit on this Board, along with Member Mitchel, please speak with Chair Mills.

Mr. Witkes also served on the Business/Finance Subcommittee. With his departure, membership on that subcommittee is now down to four (Subcommittee Chair Dennis, Members Gustafson, Long-Bellil, Mitchel). This standing subcommittee does stay seated the time between the May local elections and when the new School Committee Chair appoints membership to the subcommittees, following the mid-May WRSDC Organizational Meeting. If anyone would be willing to add an additional subcommittee assignment to their duties, please advise.

Attached you will find the updated School Committee roster and current subcommittee and school council assignments (attachments 2 & 3).

State Hockey Champions

Congratulations to the WRHS boys' hockey team, Division 3 State Champions! On March 17th, at Boston's TD Garden, Wachusett played, and in the end defeated, the Hopkinton High School hockey team (which, small world, is coached by a 1991 WRHS graduate) by a score of 3-2 (attachment 4). This is quite an accomplishment and we are proud of our student-athletes, coaches, and fans! I have invited our newest team of champions to Monday's meeting, to give us the opportunity to recognize their successful season and extend our hearty congratulations (attachment 5).

Posting

Attached is the updated posting of School Committee, subcommittee, and SEPAC meetings for March, April, May (attachment 6).

For planning and quorum purposes, please advise if you are unable to attend Monday evening's meeting.

Status of Administrative Searches

- **Early Childhood Center Principal Appointment:**
I am very pleased to announce the appointment of the next Principal of the Early

Childhood Center. Andrea Ostrosky, who has been serving as the Interim Principal at the ECC since December, has accepted the permanent position, her three year contract beginning July 1, 2019 (attachment 7). Interim Principal Ostrosky has had a very successful first three months in the position and she was the candidate overwhelmingly recommended by the Search Committee. Please join me in congratulating our newest school leader and also thanking those who served on the Search Committee.

- Administrator of Special Education:
Initial interviews of four candidates for this position were conducted on March 11, 2019. The Search Committee brought forward two candidates as finalists, and plans were begun to make site visits at the two candidates' current districts. Before those visits were arranged, one of the candidates withdrew from consideration. The Search Committee made a site visit on March 19th to speak with co-workers of the remaining candidate. I will be meeting with the Search Committee the afternoon of March 26th to review and discuss the search and the Search Committee's recommendation. Based upon that meeting, I expect to have a one-on-one interview with the candidate soon thereafter. I hope to bring forward to the full School Committee at our next regularly scheduled meeting my recommendation, based upon the Search Committee's direction on the appointment of the next Administrator of Special Education. I will continue to keep the Committee informed as this process moves forward.

FY20 Budget

Following School Committee approval of the proposed FY20 Appropriation, voted at the last meeting, District Treasurer Dunbar sent assessment letters to the Member Towns (attachment 8).

I, along with members of the administrative staff, will be meeting with the Holden Finance Committee at 7:00 PM on Wednesday, March 27th, to discuss the FY20 budget. This meeting is the last of my meetings with Member Town officials when we have traveled to the towns to sit and discuss our budget proposal. As I have mentioned previously, I find these meetings to be beneficial and worthwhile, giving both the municipal side and the school side the opportunity to review and discuss our mutual needs and plans.

Below you will find the schedule for May Annual Town Meetings. I have informed the Town Moderators who from administration will be at the meetings, representing the District (attachment 9). Please let us know if you are willing to represent the School Committee at your town's ATM in May.

	Holden	Paxton	Princeton	Rutland	Sterling
Annual Town Meeting Date	Monday May 20, 2019	Monday May 6, 2019	Tuesday May 14, 2019	Saturday May 11, 2019	Monday May 6, 2019
Town Meeting Time	7:00 PM	7:00 PM	7:00 PM	7:00 PM	6:30 PM
Town Meeting Location	WRHS	Paxton Center School	Thomas Prince School	Glenwood Elementary School	Chocksett Middle School
Annual Town Election Date	Monday May 13 th	Monday May 13 th	Monday May 13 th	Monday May 13 th	Monday May 13 th
Administration	Darryll McCall	Darryll McCall Jeff Carlson	Darryll McCall	Darryll McCall	Bob Berlo Dan Deedy
School Committee Rep					

Budget Items

- FY18 E & D (Excess & Deficiency)

On March 20, 2019 we received notification from Mary Jane Handy of the Department of Revenue that this district's FY18 E & D has been certified in the amount of \$1,285,259 (attachment 10). With this confirmation that E & D is "no less than \$600,000" as voted at the February 11, 2019 School Committee meeting, we have informed the Member Towns of our proposal to use \$250,000 of E & D funds toward the cost of turf field replacement at the high school (attachment 11).

Turf Field

As previously discussed and reported, the District conducted a procurement for the replacement of the turf field at WRHS. Bids were received on February 28, 2019. Five (5) vendors submitted bids. The attached document provides vendor and pricing information (attachment 12). In the past several weeks, the District has reviewed the bid to insure the packet fulfilled the requirements of the procurement. The District has contracted with an engineer to assist with the review process. The District has requested copies of additional references from Field Turf, the vendor who submitted the lowest price, for projects that were completed in the past several years. The District wants to insure that the product warranty as described and presented is holding true. The District has created a number of questions that it will ask of these references. The District has also had several discussions with Field Turf regarding next steps relative to a contract award. Field Turf is aware that the award is likely to happen in mid-May 2019. They are prepared to mobilize rather quickly once they receive that word.

Full-day Kindergarten Lottery

The afternoon of Friday, March 29th, the tuition-based, full-day kindergarten lottery will be held. As previously reported, due to the uncertainty of implementation of tuition-free, full-day kindergarten for the 2019-2020 school year, which will be based upon support of our FY20 budget at Annual Town Meetings, we are conducting the kindergarten lottery as we have the last several years.

Class Size Update

I am sharing a class size update based upon enrollment numbers the end of February (attachment 13). This data outlines all class sizes, by school and grade. Policy 3510 *Class Size* recommends class sizes:

- 19 - kindergarten through grade 2
- 22 - grades 3 through 5
- 23 - grades 6 through 12

You will note in the attached document that there are 67 classes (red and bold) that exceed the recommended class sizes stated in Policy 3510 (attachment 14). This number is in contrast to the number of overenrolled classes in November, which totaled 73 (not 88 as previously reported).

Concussion Policy

On an annual basis, the District is required to report to the Division of Violence and Injury Prevention, Department of Public Health that the School Committee policy relating to concussion protocols is accurate and up-to-date. Attached is a copy of Policy 6613.2 *Policy Relating to Pupil Services Athletic Head Injury and Concussion Policy* (attachment 15). We have received assurance from the Director of Athletics that this policy accurately reflects the position of the Wachusett Regional School District relating to concussion protocols. Affirmation of this policy is on the agenda for Monday's meeting. Upon School Committee vote, I will contact DPH to assure the state of this district's concussion protocols.

MASC Day on the Hill

The Massachusetts Association of School Committees' annual Day on the Hill will take place on Wednesday, May 1st, in Boston (attachment 16).

Policy

Attached you will find recently amended School Committee Policy 3450 *Instructional Materials* and recently adopted Policy 3341 *Curriculum Adoption*. These policies can also be found on the District website. These policies and updated Table of Contents have been sent electronically to the Member Towns, school principals, and District administration (attachment 17).

Executive Staff Reports

- Director of Human Resources Carlson's Report to the Superintendent, dated March 21, 2019 (attachment A)

Subcommittee Minutes

- Minutes of the February 4, 2019 meeting of the Business/Finance Subcommittee (Subcommittee Minutes attachment 1)
- Minutes of the February 5, 2019 meeting of the Facilities and Security Subcommittee (Subcommittee Minutes attachment 2)
- Minutes of the February 26, 2019 meeting of the Legal Affairs Subcommittee (Subcommittee Minutes attachment 3)
- Minutes of the February 27, 2019 meeting of the Education Subcommittee (Subcommittee Minutes attachment 4)

Superintendent's Correspondence

- March 15, 2019 correspondence to Matt Brewer, Village Transportation (Superintendent's Correspondence 1)

Should you have any questions, please contact me at your convenience.

cc: Executive Staff
DM:rlp

WACHUSETT REGIONAL SCHOOL DISTRICT
HOLDEN ♦ PAXTON ♦ PRINCETON ♦ RUTLAND ♦ STERLING

Agenda

Regular Meeting #1325

Monday, March 25, 2019

7:00 PM

Media Center
Wachusett Regional High School
1401 Main Street, Holden

- I. Public Hearing
- II. Chair's Opening Remarks
 - Recognition of WRHS Boys Hockey Team – State Champions*
- III. Student Representatives' Reports (D. Ferdinand, R. Massoni-Nesman)
- IV. Superintendent's Report
 - A. Discussion of Report
 - B. Recommendations Requiring Action by the School Committee
 - 1. Motion: To affirm accuracy of Policy 6613.2 **Policy Relating to Pupil Services Athletic Head Injury and Concussion Policy**
- V. Unfinished Business
- VI. Secretary's Report
 - A. Approval of #1323 Regular Meeting Minutes of the Wachusett Regional School District Committee held on February 11, 2019 – enclosed
 - B. Approval of #1324 Regular Meeting Minutes of the Wachusett Regional School District Committee held on March 11, 2019 – enclosed
- VII. Treasurer's Report/Financial Statements
- VIII. Committee Reports
 - A. Management Subcommittee (K. Mills, Chair, C. Smith, Vice-chair, T. Curran, M. Dennis, S. Hitchcock, R. Imber, M. Lavoie)
 - B. Education Subcommittee (R. Imber, Chair, C. Smith, Vice-chair, A. DiFonso, R. Dolan, S. LaMountain, L. Long-Bellil, A. Silva)
 - 1. Amended Policy 3240 **Policy Relating to Education School Ceremonies and Observances** – second reading

2. Draft Policy 6124 *Policy Relating to Pupil Services Educational Opportunities for Military Children* – second reading

3. Draft Policy 6123 *Policy Relating to Pupil Services Educational Opportunities for Children in Foster Care* – first reading

- C. Business/Finance Subcommittee (M. Dennis, Chair, M. Gustafson, L. Long-Bellil, B. Mitchel)
- D. Legal Affairs Subcommittee (S. Hitchcock, Chair, S. Brown, Vice-chair, S. Godbout, M. Rivers)
- E. Superintendent Goals and Evaluation Subcommittee (M. Lavoie, Chair, A. Michalowski, Vice-chair, K. Mills, M. Weeks)
- F. Facilities and Securities Subcommittee (T. Curran, Chair, M. River, Vice-chair, A. Young)
- G. Audit Advisory Board (B. Mitchel, Vice-chair)
- H. Ad Hoc Subcommittees
- I. Building Committees
 - 1. Mountview Building Committee
- J. School Council Reports:

Central Tree Middle School (M. Lavoie), Chocksett Middle School (S. Godbout), Davis Hill Elementary School (S. Brown), Dawson Elementary School (A. Young), Glenwood Elementary School (A. DiFonso), Houghton Elementary School (S. Godbout), Mayo Elementary School (T. Curran), Mountview Middle School (K. Mills), Naquag Elementary School, Paxton Center School (B. Mitchel), Thomas Prince School (A. Silva), Wachusett Regional High School (A. Michalowski/C. Smith), Special Education Parent Advisory Council (M. Gustafson), Early Childhood Center (TBD)

IX. Public Hearing

X. New Business

XI. Adjournment

WACHUSETT REGIONAL SCHOOL DISTRICT

HOLDEN ♦ PAXTON ♦ PRINCETON ♦ RUTLAND ♦ STERLING

Revised DRAFT Minutes

Regular Meeting #1323

Monday, February 11, 2019
7:00 PM

Media Center
Wachusett Regional High School
1401 Main Street, Holden

Wachusett Regional School District Committee

Kenneth Mills, Chair	Robert Imber
Christina Smith, Vice-chair	Matthew Lavoie
Thomas Curran	Linda Long-Bellil
Michael Dennis	Amy Michalowski
Anthony DiFonso	Asima Silva
Rachel Dolan	Megan Weeks
Maleah Gustafson	

Committee Members Absent:

Scott Brown	Benjamin Mitchel
Stephen Godbout	Michael Rivers
Susan Hitchcock	Charles Witkes
Sarah LaMountain	Adam Young

Committee Members Participating Remotely:

None

Administration Present:

Darryll McCall, Superintendent
Robert Berlo, Deputy Superintendent
Daniel Deedy, Director of Business and Finance
Jeff Carlson, Director of Human Resources
Rebecca Petersen, Executive Secretary to the Superintendent

Student Representatives Present:

Donroy Ferdinand	Rianna Massoni-Nesman
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Others present, who desired to be recorded as present (see attached Attendance Sheet – attachment 1).

Chair Mills called the meeting to order at 7:30 PM. He announced the meeting was not being shown live, but will be broadcast on HoldenTV.com.

I. Public Hearing

Jennifer Knipe, WREA member, read a prepared statement (attachment 2).

Mary Shepherd, WREA member, read a prepared statement (attachment 3).

Kimberley McCormack, WREA member, read a prepared statement (attachment 4).

Heidi Lahey, WREA President, addressed the School Committee.

II. Chair's Opening Remarks

Chair Mills took a moment to thank the four teachers for addressing the Committee, in support of implementation of tuition-free, full-day kindergarten.

III. Student Representatives' Reports

Student Representative Ferdinand, who is a high school senior, shared his disappointment about the low number of snow days this winter season. He expressed his gratefulness for the teachers he has had during his schooling. He also noted that the survey about the high school mascot is a "real hot button issue." Student Representative Massoni-Nesman also commented on the mascot survey, reporting official results have not yet been released, but the general consensus seems to be to keep the mascot as it is, though both students agreed the mascot could use some updating. Superintendent McCall added there has been over 20,000 responses to the survey. The students also raised their concerns about the number of WRHS students who are vaping. Superintendent McCall reported vaping is an issue across all schools/districts, and he has spoken with other superintendents about this problem to learn how other schools/districts are addressing this concern. Superintendent McCall and Principal Beando have discussed this problem on several occasions. Brief discussion about vaping and how students might be able to discourage other students from partaking ensued.

IV. Superintendent's Report

A. Discussion of Report

Chair Mills explained the order for discussion of items that need School Committee input. The first order of business will be an update on the Superintendent's 2018-2019 goals, after which the FY20 budget will be discussed, followed by questions and/or comments that members may have of the Superintendent.

7:54 PM Vice-chair Smith left the table.

7:55 PM Student Representatives Ferdinand and Massoni-Nesman left the meeting.

Superintendent McCall called members' attention to Attachment 8 of his February 8, 2019 Report, his February 2019 goals update. He spoke about his goals and action taken thus far on addressing his goals.

8:02 PM Vice-chair Smith returned to the table.

Members were given the opportunity to ask questions about each of the four goals:

Goal 1 – Student Learning Goal

Standard 1: Instructional Leadership; Domains 2 & 3: WRSD Strategic Plan

By June 2019, 100% of principals will utilize the Early Warning Indicator System (EWIS), with the Superintendent leading District administrators to identify characteristics that will determine whether students are at risk. Data protocol will be developed by the Superintendent to be used for identification of, plan development for, and assessment of improvements in the performance of these students.

Goal 2 – Professional Practice Goal

Standard 1: Instructional Leadership; Standard IV: Professional Culture; Domain 1: WRSD Strategic Plan

The Superintendent will develop leadership capacity in his administrative team by facilitating at least eight (8) administrative leadership meetings that focus on consistency of practice, vision for success, and support of the WRSD Strategic Plan. By June 2019 he will also develop an induction program for each category of administrators (principal, assistant principal, Central Office) to increase the confidence and success of new administrators to the District.

At Chair Mills' inquiry, Superintendent McCall reported on action and interaction to date and planned for the coming months with principals new to WRSD.

Goal 3 – District Improvement Goal

Standard I: Instructional Leadership; Standard II: Management and Operations; Standard IV: Professional Culture; Domains 2 & 5: WRSD Strategic Plan

By July 2019, ALICE training will be provided at all schools, with at least 80% of staff to be trained within year one of a three year roll-out and a comprehensive Emergency Operations Plan (EOP) will be developed for all schools.

Superintendent McCall reported online ALICE training has been completed by the majority of District employees, with positive feedback. He spoke about the transition from the "shelter-in-place" approach to ALICE. In-school training has taken place in schools on some of the professional development half days and also at monthly staff meetings. Member DiFonso asked when students would be trained, to which Superintendent McCall explained this is a three year roll-out and

stressing the importance of adults in the District being thoroughly trained and comfortable with ALICE before students are trained. Superintendent McCall assured members that practical, hands-on training is being done with staff at schools.

Goal 4 – District Improvement Goal

Standard I: Instructional Leadership; Standard III: Family and Community Engagement; Domains 2 & 5: WRSD Strategic Plan

By June 2019, create a protocol by which every school has a consistent approach to working with the Panorama data associated with students' sense of belonging.

Following brief conversation about this goal, Member Long-Bellil requested follow-up to Social Emotional Learning discussions, at some point.

Superintendent's Goals and Evaluation Subcommittee Chair Lavoie asked the Superintendent if he anticipates any roadblocks to accomplishing his 2018-2019 goals, to which the Superintendent commented he is hopeful and is working towards accomplishment of his goals, but did note that some of his time and attention is needed and focused on the search for the next Administrator of Special Education as well as his working with the recently hired Director of Business and Finance.

Upon conclusion of discussion of the Superintendent's goals, Superintendent McCall began conversation about the proposed FY20 budget, including implementation of tuition-free, full-day kindergarten. Vice-chair Smith asked if there would be additional bus/transportation costs associated with implementation of full-day kindergarten for all, and if so, this additional cost be taken into consideration. Superintendent McCall spoke about the need for a .6 FTE HVAC position, which is a new position being proposed. He also mentioned adding a Nurse Leader position would be very beneficial, though this new position is not included in the current FY20 budget proposal. Superintendent McCall reported on just-learned information about health insurance for the coming year, which is now projected to have a 0% increase. Member DiFonso asked if tuition-free, full-day kindergarten is implemented for the 2019-2020 school year, will reimbursement from the state in FY21 cover the costs of full-day kindergarten moving forward, to which the Superintendent answered yes. Superintendent McCall spoke about professional development kindergarten teachers have received this year (Fountas & Pinnell, Eureka Math), with Deputy Superintendent Berlo providing additional details. The question was asked about what could any "additional" funds (i.e. results of 0% increase for health insurance) be used for. Member Dennis asked the result of 0% health insurance increase v the budgeted 8% increase, which is approximately \$700,000. Discussion around the table ensued, with several members asking questions about the proposed FY20 budget, what are the District's "pain points," use of and status of Revolving Funds and Excess & Deficiency. Comment was made that full School Committee discussion, consideration, and development of annual budgets has changed in the last several years. Some members would like to know what the proposed budget

does not address/include in order to fund tuition-free, full-day kindergarten. Additional conversation took place, including funding of OPEB (Other Post-Employment Benefits) does not seem fair to the towns, need to be transparent about offsets, educational issues and concerns (i.e. civics education), etc. There will be a more in-depth discussion about the proposed FY20 budget when the Business/Finance Subcommittee meets on March 4, 2019 at 7:00 PM. Members were invited to attend the meeting if able.

Member Gustafson asked Superintendent McCall for an update on the Administrator of Special Education search. Superintendent McCall provided an overview of preliminary meetings to date and preliminary timeline for interviews.

B. Recommendations Requiring Action by the School Committee

Motion: To authorize the use of Excess and Deficiency (E & D) funds in the amount of \$250,000 towards the cost of replacement of the turf field at Wachusett Regional High School.

(R. Imber)

(T. Curran)

Director Deedy spoke briefly about a turf field replacement bid opening he attended in Auburn. Superintendent McCall spoke to the motion. At Member Dennis' inquiry, Superintendent McCall explained the process that must be followed in order to use Excess & Deficiency funds. He explained upon School Committee authorization to use the funds, letters will be sent to the five Member Towns, informing the towns of the District's desire to use E&D funds toward the cost of turf field replacement. The Member Towns then have 45 days to act upon this use of E&D funds. The usual route the towns might follow would be to schedule Special Town Meetings to address the District's request. Comment was made that 45 days from this date is March 28, 2019. Member Dennis asked Director Deedy what is currently certified in Excess & Deficiency, which Director Deedy reported as approximately **\$450,000**, with the potential for an additional **\$600,000** once FY18 E&D is certified by the Department of Revenue. Discussion ensued, including inquiry about District administration's proposal to use E&D for turf field replacement v implementation of tuition-free, full-day kindergarten or purchase of Chromebooks, for examples. Superintendent McCall spoke about the current condition of the field, which was installed over ten years ago during the addition/renovation project at the high school. He provided some history of the high school athletic program during the addition/renovation project, when fields at the WRHS were not accessible for team use/playing of games or Physical Education class use, and how that impacted the high school/District. He explained that during that time period, there were additional expenses associated with transportation to and from athletic contests, enrollment at WRHS dropped during the construction period, the general disruption to high school life/high school athletic team participation. Discussion continued, with several members and Superintendent McCall and Director Deedy participating. **Member Dolan asked about the establishment of a capital stabilization fund to plan ahead for earmarked specific capital project(s) (i.e. new roof). Director Deedy**

explained that two specific stabilization accounts can be created: a Transportation Stabilization Account; a Special Education Stabilization Account. Member Lavoie referenced and read from M.G.L. 71 section 16 (attachment 6).

There was discussion about amending the motion on the floor; wording was proposed, followed by a grammatical change to proposed language to amend the motion. Some additional discussion took place.

Motion: To amend the motion on the floor, adding the phrase “contingent upon certification of FY18 Excess & Deficiency funds in the amount no less than \$600,000” to the end of the main motion.

(M. Dennis)
(C. Smith)

Motion: To extend the meeting for 30 minutes, to 10:30 PM.

(R. Imber)
(L. Long-Bellil)

Vote:

In favor:

Kenneth Mills
Christina Smith
Michael Dennis
Anthony DiFonso
Rachel Dolan
Maleah Gustafson
Robert Imber
Matthew Lavoie
Linda Long-Bellil
Amy Michalowski
Megan Weeks

Opposed:

Thomas Curran
Asima Silva

The motion was approved 11-2.

Discussion of the motion to amend continued. Member Imber asked if District administration is comfortable with the amended motion, which Superintendent McCall **and Director Deedy** confirmed.

10:03 PM Vice-chair Smith left the table.

Chair Mills asked how the amended language would impact the start of the 45 days for Member Town action. Superintendent McCall will check with legal counsel. Chair Mills explained the motion to amend requires a simple majority.

Vote on motion to amend:

In favor:

Thomas Curran
Michael Dennis
Anthony DiFonso
Maleah Gustafson
Robert Imber
Linda Long-Bellil
Amy Michalowski
Asima Silva
Megan Weeks

Opposed:

Rachel Dolan
Matthew Lavoie

Abstained:

Kenneth Mills

The motion was approved 9-2-1.

10:05 PM Vice-chair Smith returned to the table.

Motion: To authorize the use of Excess and Deficiency (E & D) funds in the amount of \$250,000 towards the cost of replacement of the turf field at Wachusett Regional High School, contingent upon the certification of FY18 Excess & Deficiency funds in the amount no less than \$600,000.

(M. Dennis)

(C. Smith)

Chair Mills re-read the amended motion. Chair Mills explained the main motion on the floor requires a two-thirds (9 in favor) to pass.

Vote:

In favor:

Kenneth Mills
Christina Smith
Thomas Curran
Michael Dennis
Maleah Gustafson
Robert Imber
Linda Long-Bellil
Amy Michalowski
Asima Silva
Megan Weeks

Opposed:

Anthony DiFonso
Rachel Dolan
Matthew Lavoie

The motion was approved 10-3.

Motion: To award the 2019-2020 heating fuel oil contract to Peterson Oil of Worcester, MA at a firm fixed price of \$2.0675/gallon for one year commencing on July 1, 2019 per the French River Education Center (FREC) collaborative purchasing bid on January 3, 2019.

(R. Imber)
(M. Dennis)

Vote:

In favor:

Kenneth Mills
Christina Smith
Thomas Curran
Michael Dennis
Anthony DiFonso
Rachel Dolan
Maleah Gustafson
Robert Imber
Matthew Lavoie
Linda Long-Bellil
Amy Michalowski
Asima Silva
Megan Weeks

Opposed:

None

The motion was unanimously approved.

Motion: To authorize the Director of Business and Finance to transfer \$2,700 from the Instructional Support Appropriation to the Pupil Services Appropriation to purchase new AED equipment at Wachusett Regional High School.

(T. Curran)
(M. Dennis)

Vote:

In favor:

Kenneth Mills
Christina Smith
Thomas Curran
Michael Dennis
Anthony DiFonso
Rachel Dolan

Maleah Gustafson
Robert Imber
Matthew Lavoie
Linda Long-Bellil
Amy Michalowski
Asima Silva
Megan Weeks

Opposed:
None

The motion was unanimously approved.

Motion: To authorize the Director of Business and Finance to transfer \$2,275.26 from the Salaries and Stipends Appropriation to the Debt Service Appropriation to cover the shortfall in Debt Service.

(M. Dennis)
(L. Long-Bellil)

Vote:

In favor:

Kenneth Mills
Christina Smith
Thomas Curran
Michael Dennis
Anthony DiFonso
Rachel Dolan
Maleah Gustafson
Robert Imber
Matthew Lavoie
Linda Long-Bellil
Amy Michalowski
Asima Silva
Megan Weeks

Opposed:
None

The motion was unanimously approved.

Motion: To authorize the Director of Business and Finance to transfer \$27,299 from the Salaries and Stipends Appropriation to the Benefits and Insurance Appropriation to cover the shortfall in the Unemployment line.

(L. Long-Bellil)
(M. Dennis)

Vote:

In favor:

Kenneth Mills

Christina Smith
Thomas Curran
Michael Dennis
Anthony DiFonso
Rachel Dolan
Maleah Gustafson
Robert Imber
Matthew Lavoie
Linda Long-Bellil
Amy Michalowski
Asima Silva
Megan Weeks

Opposed:
None

The motion was unanimously approved.

Motion: To approve the 2019-2020 School Year Calendar
(L. Long-Bellil)
(R. Dolan)

10:09 PM Member Dennis left the table.

Deputy Superintendent Berlo approached the podium. Some discussion about the school calendar ensued, with Deputy Berlo answering questions posed. Reference was made to the now discharged Ad Hoc Subcommittee to Review the School Calendar and findings of that ad hoc subcommittee.

10:12 PM Member Dennis returned to the table.

Vote:

In favor:

Kenneth Mills
Christina Smith
Michael Dennis
Anthony DiFonso
Rachel Dolan
Maleah Gustafson
Robert Imber
Matthew Lavoie
Linda Long-Bellil
Amy Michalowski
Asima Silva
Megan Weeks

Opposed:
Thomas Curran

The motion was approved 12-1.

V. Unfinished Business

There was no unfinished business brought before the Committee.

VI. Secretary's Report

- A. Approval of 1322nd Regular Meeting Minutes of the Wachusett Regional School District Committee held on January 22, 2019

Motion: To approve minutes of the regular meeting of the WRSDC held on January 22, 2019.

(L. Long-Bellil)
(C. Smith)

Vote:

In favor:

Kenneth Mills
Christina Smith
Thomas Curran
Michael Dennis
Anthony DiFonso
Rachel Dolan
Maleah Gustafson
Matthew Lavoie
Linda Long-Bellil
Asima Silva
Megan Weeks

Opposed:

None

Abstained:

Robert Imber
Amy Michalowski

The minutes were approved 11-0-2.

VII. Treasurer's Report/Financial Statements

Chair Mills reminded the Committee that if there were questions regarding the Director of Business and Finance's report that Members should contact the Superintendent; if there were questions regarding the Treasurer's Report, Members should contact the Business/Finance Subcommittee Chair.

VIII. Committee Reports

- A. Management Subcommittee (K. Mills, Chair, C. Smith, Vice-chair, T. Curran, M. Dennis, S. Hitchcock, R. Imber, M. Lavoie)

Chair Mills reported on the February 4, 2019 meeting of this subcommittee.

- B. Education Subcommittee (R. Imber, Chair, C. Smith, Vice-chair, A. DiFonso, R. Dolan, S. LaMountain, L. Long-Bellil, A. Silva)

Subcommittee Chair Imber reported this subcommittee had met immediately before this meeting. He reported that District administration had received assurance from legal counsel that the two policies on the agenda for first readings this date are in proper form for School Committee approval.

Motion: To approve the first reading of Amended Policy 3450 **Policy Relating to Education Instructional Materials Non-Discrimination of Education Materials**, waiving the reading.

(R. Imber)

(L. Long-Bellil)

Subcommittee Chair Imber gave a brief overview of the amended policy.

Vote:

In favor:

Kenneth Mills
Christina Smith
Thomas Curran
Michael Dennis
Anthony DiFonso
Rachel Dolan
Maleah Gustafson
Robert Imber
Matthew Lavoie
Linda Long-Bellil
Amy Michalowski
Asima Silva
Megan Weeks

Opposed:

None

The motion was unanimously approved.

Motion: To approve the first reading of Draft Policy 3341 **Policy Relating to Education Curriculum Adoption**, waiving the reading.

(R. Imber)

(L. Long-Bellil)

Vote:

In favor:

Kenneth Mills
Christina Smith
Thomas Curran
Michael Dennis
Anthony DiFonso
Rachel Dolan
Maleah Gustafson
Robert Imber
Matthew Lavoie
Linda Long-Bellil
Amy Michalowski
Asima Silva
Megan Weeks

Opposed:

None

The motion was unanimously approved.

Subcommittee Chair Imber reported on discussions at the meeting of the Education Subcommittee earlier in the evening, and announced the subcommittee will meet next on February 27, 2019.

- C. Business/Finance Subcommittee (M. Dennis, Chair, C. Witkes, Vice-chair, M. Gustafson, L. Long-Bellil, B. Mitchel)

Subcommittee Chair Dennis reported on the February 4, 2019 subcommittee meeting and announced the subcommittee will meet next on March 4, 2019 at 7:00 PM. Chair Mills noted the subcommittee meeting is a public meeting, if any are interested in attending.

- D. Legal Affairs Subcommittee (S. Hitchcock, Chair, S. Brown, Vice-chair, S. Godbout, M. Rivers)

In Subcommittee Chair Hitchcock's absence, no report was given.

- E. Superintendent Goals and Evaluation Subcommittee (M. Lavoie, Chair, A. Michalowski, Vice-chair, K. Mills, M. Weeks)

Subcommittee Chair Lavoie reported this subcommittee will meet on March 4, 2019.

- F. Facilities and Security Subcommittee (T. Curran, Chair, M. Rivers, Vice-chair, A. Young)

Subcommittee Chair Curran reported on the February 5, 2019 meeting of this subcommittee.

G. Audit Advisory Board

H. Ad Hoc Subcommittees

I. Building Committees

1. Mountview Building Committee

No report was made.

J. School Council Reports:

Central Tree Middle School (M. Lavoie), Chocksett Middle School (S. Godbout), Davis Hill Elementary School (S. Brown), Dawson Elementary School (A. Young), Glenwood Elementary School (A. DiFonso), Houghton Elementary School (S. Godbout), Mayo Elementary School (T. Curran), Mountview Middle School (K. Mills), Naquag Elementary School (C. Witkes), Paxton Center School (B. Mitchel), Thomas Prince School (A. Silva), Wachusett Regional High School (A. Michalowski/C. Smith), Special Education Parent Advisory Council (M. Gustafson), Early Childhood Center

IX. Public Hearing

X. New Business

XI. Adjournment

Due to the time, 10:30 PM, and no motion to extend, the meeting adjourned.

Respectfully submitted,

Darryll McCall, Ed.D.
Superintendent of Schools

DM:rlp

Attachments:

- Attachment 1 – Sign-in sheets
- Attachment 2 – Public statement – Jennifer Knipe
- Attachment 3 – Public statement – Mary Shepherd
- Attachment 4 – Public statement - Kimberley McCormack
- Attachment 5 – Draft 2019-2020 School Calendar
- Attachment 6 – Advisory on Regional School Districts

[illegible]

Hi

My name is Terri Kape. I teach at
 Carson Elementary School and I am a full supporter of

Full Day K. I started off teaching Morning and Afternoon $\frac{1}{2}$ K when I first started in the District. Of course things have changed over the years, but even back then, there was so much to teach and only $\frac{1}{2}$ days to teach it. I can't imagine teaching the math curriculum and our new literacy curriculum in $\frac{1}{2}$ day now.

When Full Day K became an option in our District, I was asked to teach it at home. I was so grateful for more time to not only teach the curriculum but to teach the social skills that many 5 year olds ^{are} lacking. I was able to prepare them more for what they would encounter in 1st grade and subsequent years - the skills they would need.

Because a 1st grade teacher was eyeing behavior problems in many of our students as a result of not having a teacher to work on fine motor skills, handwriting and social skills, I was

Full Day and who was in 2. For example many of my 1st grade students that are in 2 day will ask multiple times a day when snack is and how time is. They had a more challenging time transitioning into the routine and class of a first grade classroom.

I am also in support of my K as a parent. My daughter who is now in 2nd grade attended Full Day. She was so much more prepared for 1st grade. My son will also be attending Full Day in 1st grade and I have already applied for Full Day-waiting it is a lottery or it is being offered. I feel so nervous now that I just feel like I am not ready.

Good Evening, I am Mary Shepherd art teacher at Naquag and resident of Holden, 1320 Wachusett Street.

Let me just start with, I love my job.

It is unheard of in my discipline of art to have elementary students sixty times a year. In this time period, I am able to break complicated lessons into several chunks, and students do not miss a beat, because I see them every three days. My students are always surprised at what they can accomplish. Many of the basic skills we take for granted, such as cutting, writing, painting, and pasting are developed in their formative years. Today, many students come to school with limited background knowledge to excel in the fine motor skill areas. Just as important and emphasize in my art room are the soft skills of resilience, problem solving, perseverance, and kindness. It's a special place.

The caveat is I see the full-day students sixty times a year, including full-day kindergarten. The half-day kindergarteners, well I see them twice in a fifteen-day rotation, which adds up 24 times a year. Full day 60 times, half day 24 times. The half-day

kindergarteners are exposed to nearly one-third of what the full day kindergartens are exposed to. And I truly believe as a society, we need knowledge more today than in times past.

It makes me sad when a first or second grader says; I did not do that lesson in kindergarten. Sometimes they were just absent, but other times it is because time was not allotted in the half-day schedule. I always make do with the time and supplies I have together with prioritizing which 24 lessons they receive. BUT on a deeper level, I know many of the families of half-day students may not have financial resources to pay for full-day kindergarten and the inequity is unconscionable.

Therefore and from an insiders view, I support full-day kindergarten. Thank you for your time.

Benefits of having free full day Kindergarten

It is universally agreed that this situation is less than ideal. And like many districts, ours has seen an increase in high risk students, including in the category of economically disadvantaged families. The children whose families cannot afford the full day tuition, or cannot overcome the challenges of out-of-town transportation, are exactly the children who would benefit most from a full day program.

One priority of the administration, as well as the teachers, is that we align our practice. In other words- horizontal alignment between all kindergarten classrooms in the district, and together move toward “best practice”. The teachers struggle to provide an academically rigorous, yet developmentally appropriate education for all students in their care, whether full or half day.

These challenges are not new to our kindergarten teachers, and certainly not limited to our district. But the concerns have grown increasingly urgent as the kindergarten academic expectations have increased over the last decade. The challenge is also compounded as more and more students enter kindergarten with significant skill deficits- especially in the areas of social and emotional skills.

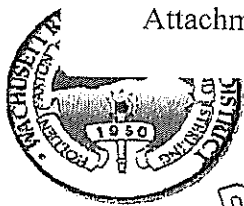
With half of the time available in half day kindergarten classrooms, you can imagine the sacrifices the teachers voluntarily, or through mandates, have had to make. Often, minimal exposure to anything that is not Literacy or Math, (for example- no or minimal time for science, social studies, art, music, computers, PE, library, etc.) working snack, no time for socialization, no lunch, no recess, etc. A particular concern of many of the teachers is that this subsection of students is moving on to first grade with limited academic skills, and significant social and emotional skill deficits. *There are also concerns that these students are more likely to be mistakenly identified as having a learning disability, or be determined to have behavioral challenges in the future. Consider the significant costs of misidentifying these students.*

I will end with the benefits to a full day program throughout the district.

Socio-economic barriers is the biggest concern

- 1) Time in the building with peers and other school personnel
- 2) Greater opportunity for exploring curriculum.
- 3) Time available to discuss curriculum
- 4) Social connections
- 5) Independent skills that carry over to 1st grade. Don't get me wrong they still need help with those juice pouches, snow gear and tying shoes!!
- 6) Lunch and recess. Everyday they have the ability to interact with peers and develop friendships. Believe it or not lunch is very popular and the games at recess are just as important.
- 7) Stamina. The work load is not as intense but the day is longer. This builds their stamina for 1st grade. A first and second grade teacher can spot a half day student in no time.
- 8) Play or day care is what I hear a lot and that's ok because there are aspects of Kindergarten that have play in them. There should be they are 5 and they learn best through play and discovery.
- 9) Early release days do not affect a full day student. They still come to school!!
- 10) Ability to integrate areas of the curriculum that do not have equal access during half day, like science, social studies, and social emotional learning.
- 11) Planning time for Kindergarten teachers can be consistent. Now teachers have different times of the day to plan. Allowing for teachers to collaborate.

The bottom line is that this is a wonderful opportunity to have all of our children start their education journey on the same page is a no brainer. It is a hit to the budget for one year. The district will see revenues redeemed through chapter 70 the following year.



WACHUSETT REGIONAL SCHOOL DISTRICT

School Calendar

2019-2020

Draft - Updated 1/15/2019

DRAFT

DRAFT

JULY

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

AUGUST

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

SEPTEMBER

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

OCTOBER

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

NOVEMBER

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

DECEMBER

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

JANUARY

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

FEBRUARY

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

MARCH

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

APRIL

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

MAY

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

JUNE

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

First and Last Days of School

First Day of School	Aug 27
Half-Day 180th Day of School	June 11
Half-Day 185th Day of School	June 18

*The District is required to provide a school calendar with 185 days of school scheduled. The last day of school will be a half-day whenever it falls.

Holidays & Vacations

Labor Day	Sep 2
Columbus Day	Oct 14
Veterans' Day	Nov 11
Thanksgiving Recess	Nov 27-29
Winter Recess	Dec 23-Jan 1
Martin Luther King, Jr. Day	Jan 20
February Recess	Feb 17-21
April Recess	Apr 20-24
Memorial Day	May 25

Teacher Training

Staff Orientation	Aug 26
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Staff Development Days

Full Day	Nov 8
Full Day	May 11
Half-Day	Sep 26
Half-Day	Oct 24
Half-Day	Jan 30
Half-Day	Mar 12
Half-Day	May 22
Half-Day	Last day of school



Half Days

School not in Session

First day of school

Approved by WRSDC

DRAFT

Advisory on Regional School District Stabilization Funds

G.L. c.71, s.16 G ½ provides for the establishment of stabilization funds by regional school districts. This law was recently amended, by St. 2010, c.188, s.58, to clarify the approvals necessary to make expenditures from these funds.

Establishment and use of a stabilization fund should be based on the district's long range capital plan. A regional school district stabilization fund may be established through a majority vote of the school committee and with the approval of a majority of the local appropriating authorities of the member municipalities. Member municipalities must take a specific vote to authorize establishment of the fund.

Once established, the school committee may include a line item in each year's annual budget to appropriate monies into the stabilization fund. This line item is part of the annual school committee budget and does not require a separate vote by the member municipalities. The amount to be appropriated to the stabilization fund is included in each member municipality's assessment and is apportioned based on the regional agreement methodology for apportioning capital costs. The amount budgeted in any year may not exceed five percent of the aggregate amount assessed to the member municipalities for the preceding fiscal year. A larger amount may be budgeted only if approved by the Director of Accounts in the Department of Revenue's Division of Local Services. At no time, however, may the aggregate fund balance exceed five percent of the combined equalized valuations of the member municipalities. The regional school district treasurer is the custodian of the stabilization fund and any interest earned must be added to and become a part of the fund.

Because appropriations into a stabilization fund are a form of capital budgeting, the regional school committee does not have authority to increase or decrease the amount appropriated for the year once the district budget has been approved. On July 1 (or upon approval of the budget if later), the amount appropriated and shown in the budget is credited to the fund. After the annual budget has been approved, the school committee may increase the amount in the stabilization account through the use of excess and deficiency funds or through an additional assessment to member municipalities only by amending its approved budget. Such an amendment must be approved in accordance with CMR 41.05 (5).

Annual appropriations into a stabilization fund should not be reported as an expenditure on the End of Year Financial Report. The appropriations represent revenue to the district and should be reported on Schedule 2 as a capital assessment to the member districts.

Advisory on Regional School District Stabilization Funds
Page Two

In any given year, expenditures from the fund may be authorized by a vote of two-thirds of all the members of the regional school committee. If the funds are to be used for a purpose for which the district is permitted to borrow, no further approval is required. These purposes are listed in G.L. c.71, s.16(d), and generally encompass what are considered capital costs. If the funds are to be used for any other purpose (for example, to cover unexpected increases in operating costs), then the approval of the Director of Accounts is also required.

Expenditures are made directly from the stabilization fund; a transfer into the general fund is not required. Expenditures should be reported on the End of Year Financial Report as an additional appropriation of the school committee.

Unexpended balances in amounts authorized for expenditures close to the stabilization fund when the project or purpose is completed. The unexpended balance of the fund at the end of a fiscal year carries over to the succeeding fiscal year. Balances in the stabilization fund are not part of the district's general fund and do not impact the district's excess and deficiency calculation. However, if the Director of Accounts determines that an annual appropriation into the stabilization fund, or the aggregate balance of the fund, exceeds the applicable statutory limit, the Director may take appropriate action, including but not limited to closing any amount in excess of that limit to the district's general fund. A report of the fund balance and any withdrawals or additions must be prepared annually and presented to the member municipalities.

Questions about this advisory should be directed to Christine Lynch, director of school governance, at 781-338-6520 or clynch@doe.mass.edu .

WACHUSETT REGIONAL SCHOOL DISTRICT

HOLDEN ♦ PAXTON ♦ PRINCETON ♦ RUTLAND ♦ STERLING

DRAFT Minutes

Regular Meeting #1324

Monday, March 11, 2019
7:00 PM

Media Center
Wachusett Regional High School
1401 Main Street, Holden

Wachusett Regional School District Committee

Christina Smith, Vice-chair	Robert Imber
Thomas Curran	Matthew Lavoie
Michael Dennis	Linda Long-Bellil
Anthony DiFonso	Amy Michalowski
Rachel Dolan	Benjamin Mitchel
Stephen Godbout	Megan Weeks
Maleah Gustafson	Adam Young
Susan Hitchcock	

Committee Members Absent:

Kenneth Mills, Chair	Michael Rivers
Scott Brown	Asima Silva
Sarah LaMountain	Charles Witkes

Committee Members Participating Remotely:

None

Administration Present:

Darryll McCall, Superintendent
Robert Berlo, Deputy Superintendent
Daniel Deedy, Director of Business and Finance
Jeff Carlson, Director of Human Resources
Lincoln Waterhouse, Interim Administrator of Special Education
Rebecca Petersen, Executive Secretary to the Superintendent

Student Representatives Present:

Donroy Ferdinand	Rianna Massoni-Nesman
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Others present, who desired to be recorded as present (see attached Attendance Sheet – attachment 1).

In Chair Mills' absence, Vice-chair Smith called the meeting to order at 7:04 PM. She announced the meeting was not streaming live, but was being broadcast live on Channel 194 and will be broadcast on demand on HoldenTV.com.

I. Public Hearing

No members of the public wished to address the School Committee.

II. Chair's Opening Remarks

Vice-chair Smith announced she would be chairing the meeting in Chair Mill's absence, and she took a moment to thank members for their service on the Committee.

III. Student Representatives' Reports

Student Representative Ferdinand reported DECA students had competed in Boston the previous weekend and top finishers, he being one, will compete in the international competition in Orlando, Florida. He further reported on the post-seasons for several of the high school teams, noting the boys' hockey team won Districts on March 10th and will be continuing post-season play on March 12th. Student Representative Ferdinand also reported rehearsals for upcoming spring concerts are underway. Student Representative Massoni-Nesman reported on the March 8, 2019 science fair held at W.P.I. in Worcester, noting the five top finishers, which she is one, will continue to compete. She reported Close-up will be traveling to Washington, D.C. to participate in student public debate. Student Representative Massoni-Nesman also reported on the survey about the high school mascot, which has been re-sent due to the inability to open the survey results because of the high number of responses. When asked, Student Representative Massoni-Nesman reported the survey, the second time round, went to students only. Member Michalowski, a member of the WRHS SIMCO, added comments about the survey, which she learned about at a SIMCO meeting.

With no objection from the Committee, Vice-chair Smith announced the meeting agenda would be altered and item IV.B.1, approval of the FY20 Appropriation, would be the first order of business.

IV. Superintendent's Report

B. Recommendations Requiring Action by the School Committee

1. Motion: To approve the *FY20 Appropriation* in the amount of \$97,836,205 and assessments to the Member Towns of:

Holden:	\$29,825,810
Paxton:	\$ 6,544,013
Princeton:	\$ 4,953,831
Rutland:	\$12,519,305
Sterling:	<u>\$11,683,458</u>
	\$65,526,417

(R. Imber)

(L. Long-Bellil)

Members were provided with “Budget Breakdown by Appropriation” and “Total Revenues” (attachments 2 & 3). Vice-chair Smith opened the floor to questions and discussion. Member Dolan began with questions about any buffer built into the proposed budget for unexpected employee or family health insurance changes that may occur during the year. Director Deedy confirmed approximately \$300,000 has been included in the proposed budget to cover such possibilities. She then asked about estimated balances in the School Choice Revolving Fund and the Special Education Revolving Fund. Per Director Deedy, the projected carry-forward for FY19 School Choice, assuming no additional changes are made by DESE, is approximately \$253,000. Director Deedy spoke about Circuit Breaker, which Member Dolan confirmed she was referring to, and reported the intent is to zero out Circuit Breaker at the end of FY19. Member Dolan asked if the second year increase for the bussing contract is known, which Director Deedy reported is approximately 3%. Superintendent McCall took the opportunity to provide further clarification in answer to Member Dolan’s questions, informing the Committee that zeroing out the Circuit Breaker account is standard practice, and the Kindergarten Revolving Account, similar to the School Choice Revolving Fund, does carry forward. Director Deedy reported the combined amount in the School Choice and Kindergarten Revolving Accounts is approximately \$434,000. Member Dennis, who is Chair of the Business/Finance Subcommittee, asked for an explanation of what changes have been made to the proposed FY20 budget between the February 11, 2019 Annual Budget Hearing and this date. Director Deedy, who was at the podium, listed how the FY20 proposed budget had been edited since the Annual Budget Hearing/last School Committee meeting. Discussion ensued.

Motion to amend motion on the floor: To amend the FY20 Proposed Draft Budget as presented on March 11, 2019 as follows:

1. Use the \$250,000 in Excess and Deficiency (E&D) that the School Committee voted to go towards the turf field to instead reduce the overall budget.
2. Use the \$200,000 in offsets currently in the budget for the turf field to reduce the overall budget.
3. Use the \$60,000 placeholder for borrowing for the turf field currently in the budget for a bond loan for the turf field to be paid back in an 8-year time period.
4. Reduce OPEB (Other Post-Employment Benefits) budget from \$35,000 to \$20,000, putting the difference of \$15,000 to reduce the overall budget.

(R. Dolan)

(M. Lavoie)

Member Dolan took the opportunity to explain her rationale and the logic behind this amendment to the motion: “This equates to an overall reduction of \$465,000 from the current proposed budget as of March 11, 2019. When you add the already budget reduction of \$100,000 from the draft budget presented at the February [11, 2019] meeting. The total reduction is \$565,000 from the proposed February draft budget that was presented to the towns.” (attachments 4 & 5). Discussion ensued. Superintendent McCall noted FY18 E&D has not yet been certified; therefore, use of E&D cannot be used in the FY20 budget proposal. Member Dolan questioned if she could delete bullet

#1 of her motion to amend, eliminating use of E&D funds, resulting in her motion to amend would reduce the FY20 budget proposal by \$215,000 (use the \$200,000 in offsets currently in the budget for the turf field to reduce the overall budget and reduce OPEB budget by \$15,000). Discussion continued with many members participating in the discussions. Deputy Superintendent Berlo approached the podium.

7:47 PM Student Representative Massoni-Nesman left the meeting.

Discussion of the main motion and the motion to amend continued. As a result of discussion of the motion to amend, Member Dolan withdrew her motion. Vice-chair Smith reminded members that a two-thirds vote in favor (14 affirmative votes) is needed to pass the FY20 budget proposal.

Roll call vote:

In favor:

Christina Smith
Thomas Curran
Michael Dennis
Anthony DiFonso
Stephen Godbout
Maleah Gustafson
Susan Hitchcock
Robert Imber
Matthew Lavoie
Linda Long-Bellil
Amy Michalowski
Benjamin Mitchel
Megan Weeks
Adam Young

Opposed:

Rachel Dolan

The motion was approved 14-1.

Motion: To authorize the Director of Business and Finance to transfer \$50,000.00 from the Salaries and Stipends Appropriation to the Benefits and Insurance Appropriation.

(A. Young)
(L. Long-Bellil)

Roll call vote:

In favor:

Christina Smith
Thomas Curran
Michael Dennis
Anthony DiFonso
Rachel Dolan
Stephen Godbout

Maleah Gustafson
Susan Hitchcock
Robert Imber
Matthew Lavoie
Linda Long-Bellil
Amy Michalowski
Benjamin Mitchel
Megan Weeks
Adam Young

Opposed:
None

The motion was unanimously approved.

A. Discussion of Report

At Member Michalowski's inquiry, Deputy Berlo, at the podium, answered questions and provided an update on the staffing plan being developed. Member Dennis suggested the Committee be provided with a road map and a timeline outlining the development of the staffing plan.

7:57 PM Student Representative Ferdinand left the meeting.

7:58 PM Member Weeks left the meeting.

Member Young spoke about Special Olympics which will take place at WRHS the morning of March 14, 2019, beginning at 10:00 AM, and he encouraged attending this event. Superintendent McCall reported Village Transportation of Sterling generously offered to provide transportation to and from for student participants, at no cost to the District, for which he is very grateful.

There was brief discussion about the letter from the Holden Selectboard and Superintendent McCall reported submission of a Statement of Interest (SOI) to the Massachusetts School Building Authority (MSBA) for consideration of construction of a new elementary school in Holden will not be moving forward at this point in time.

District Anti-bullying Policy: Superintendent McCall opened discussion about this topic, beginning with social media and the impact it has on society and the challenges of monitoring what is on social media. He mentioned a recently established social media page dedicated to bullying/anti-bullying in and around the District. Superintendent McCall announced that Director of Social Emotional Learning and Guidance Jon Kron will be driving the review of the District's Bullying Intervention and Prevention Plan. Member Lavoie suggested the Superintendent provide the Committee with an overview of the District's actions and reactions to bullying on a regular basis.

8:17 PM Member Godbout left the meeting.

Director Krol approached the podium and fielded questions asked by members.

8:46 PM Member Mitchel left the meeting.

Some members voiced their interest in being provided with data associated with bullying to learn about any patterns or trends in the District.

8:57 PM Member Young left the meeting.

V. Unfinished Business

There was no unfinished business brought before the Committee.

VI. Secretary's Report

A. Approval of Minutes of Annual Budget Hearing of the Wachusett Regional School District Committee held on February 11, 2019

Motion: To approve minutes of the Annual Budget Hearing of the WRSDC held on February 11 2019.

(R. Imber)
(L. Long-Bellil)

Vote:

In favor:

Christina Smith
Thomas Curran
Michael Dennis
Anthony DiFonso
Rachel Dolan
Maleah Gustafson
Susan Hitchcock
Robert Imber
Matthew Lavoie
Linda Long-Bellil
Amy Michalowski

Opposed:

None

The minutes were unanimously approved.

B. Approval of #1323 Regular Meeting Minutes of the Wachusett Regional School District Committee held on February 11, 2019

Motion: To approve minutes of the regular meeting of the WRSDC held on February 11 2019.

(T. Curran)
(A. DiFonso)

Members noted errors and omissions in the draft minutes.

Motion: To remand draft minutes of the #1323 regular meeting of the WRSDC held on February 11, 2019 back to District administration for correcting.

(M. Dennis)
(R. Imber)

Vote:

In favor:

Christina Smith
Thomas Curran
Michael Dennis
Anthony DiFonso
Rachel Dolan
Maleah Gustafson
Susan Hitchcock
Robert Imber
Matthew Lavoie
Linda Long-Bellil
Amy Michalowski

Opposed:

None

The motion was unanimously approved.

VII. Treasurer's Report/Financial Statements

Chair Mills reminded the Committee that if there were questions regarding the Director of Business and Finance's report that Members should contact the Superintendent; if there were questions regarding the Treasurer's Report, Members should contact the Business/Finance Subcommittee Chair.

VIII. Committee Reports

- A. Management Subcommittee (K. Mills, Chair, C. Smith, Vice-chair, T. Curran, M. Dennis, S. Hitchcock, R. Imber, M. Lavoie)

Vice-chair Smith reported this subcommittee has not met since the last regular School Committee meeting.

- B. Education Subcommittee (R. Imber, Chair, C. Smith, Vice-chair, A. DiFonso, R. Dolan, S. LaMountain, L. Long-Bellil, A. Silva)

Subcommittee Chair Imber reported this subcommittee had met immediately before this meeting. He reported that District administration had received assurance from legal counsel that the two policies on the agenda for first readings this date are in proper form for School Committee approval.

Motion: To approve the second reading of Amended Policy 3450 **Policy Relating to Education Instructional Materials Non-Discrimination of Education Materials**, waiving the reading.

(R. Imber)
(S. Hitchcock)

Vote:

In favor:

Christina Smith
Thomas Curran
Michael Dennis
Anthony DiFonso
Rachel Dolan
Maleah Gustafson
Susan Hitchcock
Robert Imber
Matthew Lavoie
Linda Long-Bellil
Amy Michalowski

Opposed:

None

The motion was unanimously approved.

Motion: To approve the second reading of Draft Policy 3341 **Policy Relating to Education Curriculum Adoption**, waiving the reading.

(R. Imber)
(S. Hitchcock)

Vote:

In favor:

Christina Smith
Thomas Curran
Michael Dennis
Anthony DiFonso
Rachel Dolan
Maleah Gustafson
Susan Hitchcock
Robert Imber
Matthew Lavoie
Linda Long-Bellil

Amy Michalowski

Opposed:
None

The motion was unanimously approved.

Motion: To approve the first reading of Amended Policy 3240 **Policy Relating to Education School Ceremonies and Observances**, waiving the reading.

(R. Imber)
(L. Long-Bellil)

Vote:

In favor:

Christina Smith
Thomas Curran
Michael Dennis
Anthony DiFonso
Rachel Dolan
Maleah Gustafson
Susan Hitchcock
Robert Imber
Matthew Lavoie
Linda Long-Bellil
Amy Michalowski

Opposed:
None

The motion was unanimously approved.

Motion: To approve the first reading of Draft Policy 6124 **Policy Relating to Pupil Services Educational Opportunities for Military Children**, waiving the reading.

(R. Imber)
(L. Long-Bellil)

Vote:

In favor:

Christina Smith
Thomas Curran
Michael Dennis
Anthony DiFonso
Rachel Dolan
Maleah Gustafson
Susan Hitchcock
Robert Imber
Matthew Lavoie
Linda Long-Bellil

Amy Michalowski

Opposed:
None

The motion was unanimously approved.

Subcommittee Chair Imber reported on discussions at the meeting of the Education Subcommittee earlier in the evening, and announced the subcommittee will meet next on March 25, 2019.

- C. Business/Finance Subcommittee (M. Dennis, Chair, C. Witkes, Vice-chair, M. Gustafson, L. Long-Bellil, B. Mitchel)

Subcommittee Chair Dennis reported on the March 4, 2019 subcommittee meeting and announced the subcommittee will meet next the beginning of April.

- D. Legal Affairs Subcommittee (S. Hitchcock, Chair, S. Brown, Vice-chair, S. Godbout, M. Rivers)

Subcommittee Chair Hitchcock reported this subcommittee will meet next on March 12, 2019, beginning at 4:30 PM.

- E. Superintendent Goals and Evaluation Subcommittee (M. Lavoie, Chair, A. Michalowski, Vice-chair, K. Mills, M. Weeks)

Subcommittee Chair Lavoie reported on the meeting of this subcommittee held on March 4, 2019, and will meet next on March 25, 2019 at 6:00 PM. He reported it is the expectation of the subcommittee to have the Superintendent's annual evaluation completed in April.

- F. Facilities and Security Subcommittee (T. Curran, Chair, M. Rivers, Vice-chair, A. Young)

Subcommittee Chair Curran reported the next meeting of the subcommittee is scheduled for March 19, 2019 at 5:30 PM.

- G. Audit Advisory Board

No report was made. This Board has not met since the last School Committee meeting.

- H. Ad Hoc Subcommittees

9:20 PM Member Dennis left the table.

- I. Building Committees

I. Mountview Building Committee

No report was made.

J. School Council Reports:

Central Tree Middle School (M. Lavoie), Chocksett Middle School (S. Godbout), Davis Hill Elementary School (S. Brown), Dawson Elementary School (A. Young), Glenwood Elementary School (A. DiFonso), Houghton Elementary School (S. Godbout), Mayo Elementary School (T. Curran), Mountview Middle School (K. Mills), Naquag Elementary School (C. Witkes), Paxton Center School (B. Mitchel), Thomas Prince School (A. Silva), Wachusett Regional High School (A. Michalowski/C. Smith), Special Education Parent Advisory Council (M. Gustafson), Early Childhood Center

Member Gustafson – SEPAC

Member Michalowski – WRHS SIMCO

9:21 PM Member Dennis returned to the table.

IX. Public Hearing

No members of the public wished to address the School Committee.

X. New Business

There was no new business brought before the School Committee.

XI. Adjournment

Motion: To adjourn.

(R. Imber)
(T. Curran)

Vote:

In favor:

Christina Smith
Thomas Curran
Michael Dennis
Anthony DiFonso
Rachel Dolan
Maleah Gustafson
Susan Hitchcock
Robert Imber
Matthew Lavoie
Linda Long-Bellil
Amy Michalowski

Opposed:
None

The motion was unanimously approved.

The meeting adjourned at 9:25 PM.

Respectfully submitted,

Darryll McCall, Ed.D.
Superintendent of Schools

DM:rlp

Attachments:

- Attachment 1 – Sign-in sheets
- Attachment 2 – Budget Breakdown by Appropriation
- Attachment 3 – Total Revenues
- Attachment 4 – Motion to Amend (Dolan)
- Attachment 5 – Logic (Dolan)

Attachment 1

WACHUSETT REGIONAL SCHOOL DISTRICT COMMITTEE
Regular Meeting
Monday, March 11, 2019

PLEASE **PRINT** YOUR NAME, YOUR ADDRESS, AND THE TOPIC YOU WISH TO DISCUSS, IF YOU WISH TO ADDRESS THE SCHOOL COMMITTEE DURING PUBLIC SESSION.

[illegible]

WACHUSETT REGIONAL SCHOOL DISTRICT COMMITTEE
Regular Meeting
Monday, March 11, 2019

PLEASE **PRINT** YOUR NAME AND YOUR TOWN

[illegible]

BUDGET BREAKDOWN BY APPROPRIATION

Appropriation	FY19 Budget	FY20 Proposed	\$ Diff +/-(-)	% Diff
Salaries & Stipends	\$59,553,244	\$61,862,860	\$2,309,616	3.88%
Benefits & Insurance	\$14,593,414	\$15,058,468	\$465,054	3.19%
Instructional Support	\$3,087,677	\$3,507,865	\$420,188	13.61%
Operations & Maintenance	\$3,474,472	\$3,606,155	\$131,683	3.79%
Pupil Services	\$65,235	\$51,240	(\$13,995)	-21.45%
Special Ed Tuitions	\$2,913,244	\$3,136,147	\$222,903	7.65%
Other Operating Costs	\$1,205,101	\$1,196,951	(\$8,150)	-0.68%
Transportation	\$6,840,933	\$6,919,413	\$78,480	1.15%
Debt Service	\$2,476,131	\$2,497,106	\$20,975	0.85%
Total General Fund	\$94,209,451	\$97,836,205	\$3,626,754	3.85%

TOTAL REVENUES

Revenue Source	FY19 Budget	FY20 Proposed	\$Diff +/-(-)	% Diff +/-(-)
Holden Total	\$28,087,047	\$29,825,810	\$1,738,763	6.19%
Paxton Total	\$6,313,461	\$6,544,013	\$230,552	3.65%
Princeton Total	\$4,863,870	\$4,953,831	\$89,961	1.85%
Rutland Total	\$12,062,627	\$12,519,305	\$456,678	3.79%
Sterling Total	\$11,343,738	\$11,683,458	\$339,720	2.99%
Total Towns	\$62,670,743	\$65,526,417	\$2,855,674	4.56%
Total State Aid	\$29,949,185	\$30,712,011	\$762,826	2.55%
Total Local Revenues	\$1,589,523	\$1,597,777	\$8,254	0.52%
Total Revenue	\$94,209,451	\$97,836,205	\$3,626,754	3.85%

Budget:

④ **Motion to amend the 2020 Proposed draft budget as presented on 3/11/19 as follows:** *Withdrawn*

1. Use the \$250K in E&D that the SC voted to go towards the Turf Field to Instead reduce the Overall budget.
 2. Use the \$200K in offsets currently in the budget for the Turf Field to reduce the Overall budget.
 3. Use the \$60K placeholder for borrowing for the turf field currently in the budget for a bond loan for the Turf Field to be paid back in an 8-year time period.
 4. Reduce OPED budget from \$35,000 to \$20,000, putting the difference of \$15K to reduce the Overall budget.
- This equates to an overall reduction of \$465K from the current Proposed budget as of 3/11/19. When you add the already budget reduction of \$100k from the draft budget presented at the Feb. meeting. The total reduction is \$565K from the proposed February draft budget that was presented to the towns.

o *Motion to amend: to reduce \$215,000
keeping the 200k offsets } 215,000
15K OPED*

- motion withdrawn.

(Note: When you include the \$100k that was already made since the last Feb. meeting. Add 250k E&D, 200K in Offsets, \$15K OPED reduction, for a total overall budget reduction of \$565K.)

Logic: We maintain Full Day K, a small cushion in School Choice and Sped. Ed Revolving accounts. We still get a councilor fulfilling the need for each middle school having a full-time councilor and the needed HVAC position, 1 new Early Education Teacher, 3 Full Day K teachers and 3 paraprofessionals with the cushion to add another paraprofessional which is included in the budget. We have budgeted for an additional bus if needed. We get a new Turf Field as well, while trying to meet the financial needs of the Towns and the Voters. It does not make any cuts to the current draft budget priorities and provides for what the Administration has proposed in Technology, Textbooks, PD, SEL, Early Lit. programs, etc. It maintains everything proposed in the budget but provides a reduction to the towns assessments in order to meet the budget without a Prop 2½ override to pay for it. This option gives us an opportunity of getting a 2nd year in a row with a budget passed by all 5 towns.

POLICY RELATING TO EDUCATION

SCHOOL CEREMONIES AND OBSERVANCES

The United States Constitution and the Constitution of the State of Massachusetts and related court rulings clearly establish the concept of “separation of church and state” and the “preclusion of sectarian instruction in public schools.”

The Wachusett Regional School Committee, in order to help staff members abide by the spirit and letter of the law and to avoid compromising any student's religious or conscientious beliefs or freedoms, establishes the following guidelines:

1. The observance of religious holidays will not be the responsibility of the public schools.
2. While it is recognized that many activities are initiated with the approach of major holidays, in order to capitalize on the readiness and interest that is generated at these times, it should be understood that such occasions frequently have religious underpinnings. Care should be taken not to advocate for the religious aspects of such holidays.
3. Music programs given at times close to religious holidays should not use religious aspects of these holidays as the underlying motive or theme. Although religious music is appropriate in the schools to the extent that it is sung or presented for musical rather than religious content, its use should not violate the secular nature of the school. Pageants, plays, recitals, and other literary or dramatic activities should not be used to convey religious messages. While the holidays represent a valid source of ideas for meaningful school art experiences, teachers should avoid assigning or encouraging artwork that promotes religious aspects of such holidays. If, however, an individual student chooses to use a religious personage, event, or symbol as the vehicle for an artistic expression, the individual student should be allowed to take this action.
4. **In compliance with Massachusetts General Laws Chapter 151C, section 2B, any student who is unable, because of religious beliefs, to attend classes or to participate in any examination, study, or work requirement on a particular day shall be excused from any such examination, study, or work requirement, and shall be provided with an opportunity to make up such examination, study, or work requirement which may have been missed because of such absence on any particular day; provided, however, that such makeup**

POLICY RELATING TO EDUCATION

SCHOOL CEREMONIES AND OBSERVANCES (continued)

examination or work shall not create an unreasonable burden upon such school. No fees of any kind shall be charged by the District for making available to the said student such opportunity. No adverse or prejudicial effects shall result to any student availing themselves of the provisions of this section.

~~The District shall recognize the responsibility of the family unit to address the religious needs of its members. In order to reinforce the family's values and to avoid isolation and discrimination against students, the District shall accommodate established religious calendar holidays by ensuring that examinations and special activities are scheduled so as not to interfere with those established religious holidays.~~

The above statements should not be interpreted to preclude the factual and objective teaching about religions, religious holidays, and religious differences. Such instruction will be permitted in the schools since insights in this area can enhance the mutual understanding needed by all the people in a pluralistic society.

**Legal References: 603 CMR 26:05
MGL C 151C, section 2B**

First Reading: 04/10/95
Second Reading: 05/09/95

Amendment First Reading: 03/11/19
Amendment Second Reading:

WRSDC Amended Policy 3240

POLICY RELATING TO PUPIL SERVICES

EDUCATIONAL OPPORTUNITIES FOR CHILDREN IN FOSTER CARE

The purpose of this policy is to ensure the educational stability of students in foster care and their equal access to the same free and appropriate public education through high school graduation as provided to other students as required by law. Educational stability has a lasting impact on students' academic achievement and wellbeing, and the Wachusett Regional School District Committee (WRSDC) is committed to supporting District and community efforts to ensure that students in foster care have access to high-quality, stable educational experiences.

School of Origin

The law requires that foster care students continue to attend their school of origin, unless after a collaborative decision-making process it is determined to be in the student's best interest to enroll in and attend school in the district in which a foster care provider or facility is located (if different). The law also requires that when it is not in the student's best interest to remain in the school of origin, the student is immediately enrolled and attending in a new school district, even if records normally required for enrollment cannot be quickly produced. Additionally, the law requires the Department of Children and Families (DCF), the Department of Elementary and Secondary Education (DESE), and the school district to designate points of contact; and also that the District collaborate with DCF to ensure that students will receive transportation to the school of origin if needed.

Best Interest Determination

Decisions about whether a student in foster care should continue to attend the school of origin should be made collaboratively by DCF, the student (as appropriate), the student's family and/or foster family (and if different, the person authorized to make educational decisions on behalf of the student), the school and district of origin, and (when different) the local district where the student is placed. Best interest determinations should focus on the needs of each individual student and take into account a variety of factors. Every effort should be made to reach agreement regarding the appropriate school placement of a student in foster care. However, if there is disagreement regarding school placement for a student in foster care, DCF will finalize the best interest determination.

The District can seek review of DCF's decision by utilizing a Foster Care School Selection Dispute Resolution Process established by DESE and DCF. Decisions made through this process are not subject to review. Under the law, to promote educational stability, students should continue to attend their schools of origin while best interest determinations are being made.

Transportation

The district of origin must collaborate with DCF on how transportation will be provided and arranged to ensure that students in foster care who need transportation to remain in their school of origin will receive such transportation while they are in foster care.

Transportation options may include using Title I funds, establishing regional collaborations among districts, coordinating with existing routes for transportation, seeking help from foster parent(s), etc. Absent other agreements between the District and DCF, the district of origin is responsible for providing transportation to and from the school of origin.

POLICY RELATING TO PUPIL SERVICES

EDUCATIONAL OPPORTUNITIES FOR CHILDREN IN FOSTER CARE (continued)

Immediate Enrollment

If it is in the best interest of a student in foster care to leave the school of origin, the student must be enrolled in school in the local school district immediately. To minimize disruption of the student's education, the law requires the District to enroll the student in a new school right away, without waiting to receive the typical student enrollment documentation (other than emergency contact information). The enrolling school must immediately contact the child's school and district of origin to obtain the relevant records and documentation, and the school and district of origin should immediately transfer those records.

To facilitate enrollment, DCF representatives will present the District with a form that indicates that the student is in foster care, along with their state-agency identification badge, when enrolling students.

LEGAL REFS: Every Student Succeeds Act (ESSA)
 Fostering Connections to Success and Increasing Adoptions Act of 2008
 (Fostering Connections Act)

First Reading:
Second Reading:

WRSDC Draft Policy 6123

POLICY RELATING TO PUPIL SERVICES

EDUCATIONAL OPPORTUNITIES FOR MILITARY CHILDREN

In an effort to facilitate the placement, enrollment, graduation, data collection and provision of special services for students transferring into or out of the District because of their parents being on active duty in the U.S. Armed Services, the District supports and will implement its responsibilities as outlined in the Interstate Compact on Educational Opportunity for Military Children. The School Committee believes it is appropriate to remove barriers to educational success imposed on children of military families because of their parents' frequent moves and deployment.

Definitions

Children of military families means school aged children, enrolled in kindergarten through 12th grade, in the household of an active duty member of the uniformed service of the United States, including members of the National Guard and Reserve serving on active duty.

Deployment means the period one month before the service members' departure from their home station on military orders through six months after return to their home station.

Education(al) records means official records, files, and data directly related to a student and maintained by the school including, but not limited to, records encompassing all the material kept in the student's cumulative folder.

The requirements, applicable to eligible students, which must be fulfilled, are listed below. Eligible students are those who are children of active duty personnel, active duty personnel or veterans who have been severely injured and medically discharged, and active duty personnel who die on active duty within one year of service. Students are not eligible for the provisions of the Compact if they are children of inactive Guard or Reserves, retired personnel, veterans not included above or U.S. Department of Defense personnel and other federal civil service employees and contract employees.

The District's responsibilities to eligible children include the following:

- Sending schools must send either official or unofficial records with the moving students and District receiving schools must use those records for immediate enrollment and educational placement.
- Simultaneously, the receiving school must request official records and the sending schools shall respond within 10 days with the records.
- Immunization requirements of the District may be met within 30 days from the date of enrollment (or be in progress).

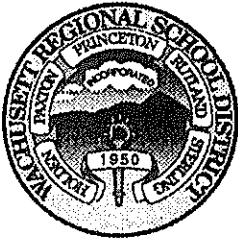
POLICY RELATING TO PUPIL SERVICES

EDUCATIONAL OPPORTUNITIES FOR MILITARY CHILDREN (continued)

- Receiving schools must initially honor placement of students in all courses from the sending school. These include, but are not limited to, Honors, International Baccalaureate, Advanced Placement, vocational-technical, and career pathway courses if those courses are offered in the receiving school and space is available. The receiving schools must also initially honor placement of like programs to those of the student in the sending state, including, but not limited to, Gifted and Talented programs, and English as a Second Language programs. Receiving schools are not precluded from performing subsequent evaluation to ensure the appropriate placement and continued enrollment of the student in courses and programs.
- In compliance with federal law, special education students must be placed by the existing IEP with reasonable accommodations in the receiving school.
- The District will exercise, as deemed appropriate, the right to waive prerequisites for all courses and programs, while also maintaining its right to re-evaluate the student to ensure continued enrollment, as deemed appropriate.
- Students of active duty personnel shall have additional excused absences at the discretion of the District for visitations relative to leave or deployment.
- An eligible student living with a noncustodial parent or other person standing in loco parentis shall be permitted to attend the school in which he or she was enrolled while living without the custodial parent without any tuition fee imposed.
- The District high school will accept exit or end-of-year exams required from the sending state, national norm-referenced tests, or alternate testing instead of testing requirements for graduation in the District (receiving state.) If this is not possible, the alternative provision of the Interstate Compact shall be followed in order to facilitate the on-time graduation of the student in accordance with Compact provisions.

LEGAL REFS: M.G. L. 15E;
 Interstate Compact on Educational Opportunity for Military Children

First Reading: 03/11/19
Second Reading:



Attachment 1
March 22, 2019

Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

March 19, 2019

Mr. Charles Witkes
19 Jackson Avenue
Rutland, MA 01543

Dear Charlie:

On behalf of the Wachusett District and the WRSDC, please accept my sincere thanks for the time you served on the School Committee representing the Town of Rutland. Your commitment to the students of this district during your almost six years as a WRSDC member is appreciated.

Sincerely,

Darryll McCall, Ed.D.
Superintendent of Schools

cc: Wachusett Regional School District Committee
Sheila Dibb, Chair, Rutland Selectboard
Michael Nicholson, Rutland Town Administrator

DM:rlp

Charlie, Thank you for your service!

WACHUSETT REGIONAL DISTRICT SCHOOL COMMITTEE
May 2018 – May 2019

Attachment 2
March 22, 2019

<u>Name</u>	<u>Term Expires</u>	<u>Home Address & Phone</u>
Scott Brown	2020	28 Orchard Road Holden 01520 (508) 789-0711 scott_brown@wrsd.net
Thomas Curran	2019	681 Malden Street Holden 01520 (508) 829-8810 (774) 232-3800 thomas_curran@wrsd.net
Michael Dennis	2020	15 Cypress Circle Holden 01520 (978) 853-1278 michael_dennis@wrsd.net
Anthony DiFonso	2021	45 Vista Circle Rutland 01543 anthony_difonso@wrsd.net
Rachel Dolan	2021	17 Ware Road Rutland 01543 rachel_dolan@wrsd.net
Stephen Godbout	2020	56 Bean Road Sterling 01564 stephen_godbout@wrsd.net
Maleah Gustafson	2019	63 Heather Circle Jefferson 01522 maleah_gustafson@wrsd.net
Susan Hitchcock	2020	6 Squareshire Road Sterling 01564 (978) 870-0786 susan_hitchcock@wrsd.net
Robert Imber	2021	1 Clearings Way Princeton 01541 (978) 464-2344 robert_imber@wrsd.net
Sarah LaMountain	2021	30 Kilburn Road Sterling 01564 (978) 422-6707 sarah_lamountain@wrsd.net
Matthew Lavoie	2019	28 Grizzly Drive Rutland 01543 (857) 891-6164 matthew_lavoie@wrsd.net
Linda Long-Bellil	2021	35 Brentwood Drive Holden 01520 (508) 304-1920 linda_longbellil@wrsd.net
Amy Michalowski	2020	28 Pinecroft Avenue Holden 01520 (508) 852-4051 amy_michalowski@wrsd.net

WACHUSETT REGIONAL DISTRICT SCHOOL COMMITTEE
May 2018 – May 2019

<u>Name</u>	<u>Term Expires</u>	<u>Home Address & Phone</u>
Kenneth Mills	2019	22 Flagler Drive Holden 01520 (774) 230-4712 kenneth_mills@wrsd.net
Benjamin Mitchel	2020	7 Colony Lane Paxton 01612 (508) 208-7728 benjamin_mitchel@wrsd.net
Michael Rivers	2019	3 Fox Hill Drive Sterling 01564 michael_rivers@wrsd.net
Asima Silva	2021	75 Nelson Street Holden 01520 (508) 852-1246 asima_silva@wrsd.net
Christina Smith	2019	362 Sterling Road Jefferson 01522 (508) 468-7929 christina_smithSC@wrsd.net
Megan Weeks	2019	137 Wheeler Road Princeton 01541 (860)841-4809 megan_weeks@wrsd.net
Adam Young	2021	434 Shrewsbury Street Holden 01520 (774) 272-0182 adam_young@wrsd.net

**Wachusett Regional School District Committee
Subcommittee Assignments
2018-2019**

Attachment 3
March 22, 2019

Business/Finance

Michael Dennis, Chair
Maleah Gustafson
Linda Long-Bellil
Benjamin Mitchel

Education

Robert Imber, Chair
Christina Smith, Vice-chair
Anthony DiFonso
Rachel Dolan
Sarah LaMountain
Linda Long-Bellil
Asima Silva

Legal Affairs

Susan Hitchcock, Chair
Scott Brown, Vice-chair
Stephen Godbout
Michael Rivers

Management

Kenneth Mills, Chair
ChristinSmith, Vice-chair
Thomas Curran
Michael Dennis
Susan Hitchcock
Robert Imber
Matthew Lavoie

Superintendent Goals and Evaluation

Matthew Lavoie, Chair
Amy Michalowski, Vice-chair
Kenneth Mills
Megan Weeks

Facilities and Security

Thomas Curran, Chair
Michael Rivers, Vice-chair
Adam Young

WRSD By-Laws specify the Chair of the School Committee is an ex-officio member of all standing subcommittees.

Audit Advisory Board

Benjamin Mitchel, Vice-chair

School Council Liaisons

Central Tree Middle School – Matthew Lavoie
Chocksett Middle School – Stephen Godbout
Davis Hill Elementary School – Scott Brown
Dawson Elementary School – Adam Young
Glenwood Elementary School – Anthony DiFonso
Houghton Elementary School – Stephen Godbout
Mayo Elementary School – Thomas Curran

Mountview Middle School – Kenneth Mills
Naquag Elementary School
Paxton Center School – Benjamin Mitchel
Thomas Prince School – Asima Silva
WRHS – Amy Michalowski/Christina Smith
Special Ed. Parent Advisory Council – Maleah Gustafson
ECC – TBD

The Landmark

WRHS Hockey wins first-ever state title

By John Orrell / sports@thelandmark.com

Posted Mar 17, 2019 at 10:37 PM

Updated Mar 18, 2019 at 11:03 AM

BOSTON — Junior forward Grant Gardula netted a pair of goals and classmate Kevin Skagerlind added what would prove to be the game-winner to lead Wachusett Regional [18-4-2] to a 3-2 victory over south champion Hopkinton High to take home the Division 3 state title for the first time ever. The contest was played at Boston's TD Garden on March 17 before an amped up and devoted legion of vocal Mountaineer fans who had accompanied the team wishing to see history in the making.

"I can't believe this right now. It's such a dream for me," said Gardula, all smiles after the team's biggest win ever. "I started watching high school hockey so long ago. I always thought we had something in us. I never thought all this but I knew our team has been working hard all year and that's what we showed tonight."

"We were ready to go. We had two really good practices the last two days," said Head Coach Matt Lane. "The kids played great. It wasn't always pretty. We tried to dump some things in early. They're [Hopkinton] a great hockey team, talented as ever. They're well-coached and we knew we had our work cut out for us."

Hopkinton is coached by Chris MacPherson, a 1991 Wachusett graduate who was an accomplished player for the green and white and has remained friends with Lane over the years.

Gardula scored his first of two goals on the day at the 2:59 mark of the opening period and followed up with another in the second on a wrap-around that he managed to tuck just inside the goalie's right pad. Defenseman Ryan Murray was credited with the first of his two assists on the day.

"I kind of flew the zone a little bit and Ryan Murray hit me with a perfect pass and I put it back 'five-hole' on him [Hillers goalie] and my second one, my cousin Ryan [Gardula] took it down the right wing board and put a low shot," explained

Gardula, who finished the season with 20 goals scored. "It popped out on a rebound and I wrapped it around and put it in."

"Grant is arguably our best two-way hockey player as far as the offensive end creating havoc," said Lane. "He's not afraid to hit. He has good stick work and on the defensive end he does a nice job out front. He battles on the boards. He's a complete hockey player He doesn't back down to anybody. To see him reap the benefits today was outstanding."

Hopkinton battled back to close the deficit to 2-1 with just over a minute remaining in the period, but Skagerlind put the Mountaineers up by two once more with 9:07 remaining in regulation for what would turn out to be the clincher.

"[Jack] Felicio or Grant tossed a low shot on net that went off the goalie's pads," said Skagerlind of the biggest goal of his high school career. "I was just in the right spot in the right time. My stick was in the right spot and I just hit it in the right spot. We got lucky."

"Sean [Gardner] passed it over to me and I took it to the middle and took a low slap shot," Gardula added. "Our coach had been telling us to take low shots on this goalie and I put it low on him. It popped out and Kevin just buried it."

The Hillers managed to cut it to 3-2 on a power-play goal and it was here that defense, anchored by junior Co-Captain Sean Gardner, and goaltender Jackson King [24 saves] took control. Hopkinton managed to pepper shots on goal in the closing minutes but all were rebuffed by King who has been rock-steady throughout the tournament.

"When they came down and scored on that power-play, the puck came off the wall and they banged it in," said Gardner. "I just told them that we were still up by one goal and we had to play defense, keep them out of the crease and get the pucks out."

"Hopkinton's scored a lot of goals quickly," added Skagerlind, who finished the season with a team-high 40 points. "They had 25 goals in the tournament but we knew that as long as we slowed them down, we had a good chance and our goalie

did an amazing job with that.”

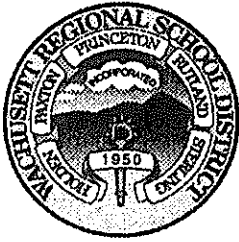
“We knew [Hopkinton] hadn’t played from behind and we wanted to get ahead,” Lane said. “We got ahead early and just never looked back. We finished the season off in a great way. I’m so proud of these kids.”

The state championship victory also marked the final game for Assistant Coach Matt Wilde who is retiring from the bench after 14 years with the WRHS ice hockey program. Wilde is highly respected by players, opponents and team supporters, according to Lane, and he will be missed.

“Myself included, Coach Wilde is the best coach in this program and we’re going to miss him tremendously. The things he does on a day-to-day basis with the kids. Motivationally, systematically, he’s a tremendous guy. He got the Gatorade bath today which I loved. He got the kids to do all the little things to get the job done and Matt was the biggest part of that.”

With just three seniors graduating, expectations will be high for this squad of returning champions when the calendar rolls around into December.

Members of the 2018-2019 Wachusett Regional High Massachusetts Division 3 State Champion ice hockey team are seniors Nick Deoliveira (D), Tanner Willman (F), Dylan McCarthy (F); juniors Sean Gardener (D/F), Jim Murphy (D/F), Zak Kapusta (D), Colin Moran (F), Grant Gardula (F), Pat Currie (F), Kevin Skagerlind (F), Ryan Murray (D), Peyton Marshall (F), Joey Jusseaume (F), Jackson King (G), Joey Naze (F); sophomores Donovan Alfama (G), Ryan Gardula (F), Cam Carlson (D), Alex Penning (F), Michael Iacaboni (D/F), Luke Jodice (F), Joe Murphy (G), Daniel Barbato (D), Jason Richard (D) and freshmen Jack Felicio (F) and Alden Nicoloro (F). Team managers are Maddie Wilde and Liz Girard.



Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

March 19, 2019

Mr. Matt Lane
Wachusett Regional High School
1401 Main Street
Holden, MA 01520

Mr. Matt Wilde
389 Wachusett Street
Holden, MA 01520

Dear Coaches Lane and Wilde and members of the Boys' Hockey Team:

CONGRATULATIONS Boys' Hockey Division 3 State Champions! What a season you have had, with the final victory Sunday against Hopkinton High School at the TD Garden. On behalf of the District and the School Committee, please accept our heartfelt hardy congratulations for a job well done! Your hard work, talent, knowledge of the game, team spirit, and grit have resulted in triumph and success. We are proud of you and you should all be very proud of yourselves.

We invite all team members and coaching staff to the March 25th meeting of the Wachusett Regional School District Committee to give the Committee, District administration, and the public the opportunity to extend our congratulations on this impressive accomplishment. School Committee meetings begin at 7:00 PM and are held in the Media Center at WRHS. We would like to introduce this year's champions at the start of the meeting.

We look forward to personally congratulating this championship team on March 25th.

Sincerely,

Darryll McCall, Ed.D.
Superintendent of Schools

cc: Wachusett Regional School District Committee
William Beando, Principal, WRHS
Jennifer Lynch, Curriculum Specialist – Athletics

DM:rlp

PLEASE POST

3/21/2019
Page 1 of 3

SEPAC Meeting/Presentation

BSEA: Mediation and Facilitated Meetings

Thursday, March 21, 2019
6:00 p.m.

Library
Davis Hill Elementary School
80 Jamieson Road, Holden

Superintendent Goals and Evaluation Subcommittee

Monday, March 25, 2019
6:00 p.m.

Media Center
Wachusett Regional High School
1401 Main Street, Holden

AGENDA:

- I Call to Order
- II Approval of Minutes
- III Discussion of Standards 1, 2, 3, and 4 Evaluation Criteria for Evaluation Form
- IV Next Meeting
- V New Business
- VI Adjournment

The above agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law

Education Subcommittee

Monday, March 25, 2019
6:00 p.m.

Media Center
Wachusett Regional High School
1401 Main Street, Holden

AGENDA:

- I Call to Order
- II Approval of Minutes
- III Review Counsel's Comments:
 - Draft Policy 6123 Policy Relating to Pupil Services Educational Opportunities for Children in Foster Care
- IV Policy 6433 Policy Relating to Pupil Services Substance Abuse
- V Honors, Advanced Placement, and Dual Enrollment in WRSD – Current Status and Needs
- VI Policy 6434 Policy Relating to Pupil Services Sexual Harassment
- VII School Recess
- VIII Old Business
 - Amended Policy 3323 Policy Relating to Education Home Assignments
- IX New Business
- X Adjournment

The above agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law

Wachusett Regional School District Committee

Monday, March 25, 2019
7:00 p.m.

Media Center
Wachusett Regional High School
1401 Main Street, Holden

AGENDA:

Public Hearing

Chair's Opening Remarks

Recognition of WRHS Boys Hockey Team – State Champions

Student Representatives' Reports

Superintendent's Report

- Discussion of Report
- Recommendations Requiring Action by the School Committee
 1. Motion: To affirm accuracy of Policy 6613.2 Policy Relating to Pupil Services Athletic Head Injury and Concussion Policy

Unfinished Business

Secretary's Report

- Approval of 1323rd Regular Meeting Minutes of the WRSDC held on 2/11/2019
- Approval of 1324th Regular Meeting Minutes of the WRSDC held on 3/11/201

Treasurer's Report/Financial Statements

Committee Reports

- Management Subcommittee
- Education Subcommittee
 1. Amended Policy 3250 Policy Relating to Education School Ceremonies and Observances– second reading
 2. Draft Policy 6124 Policy Relating to Pupil Services Educational Opportunities for Military Children – second reading
 3. Draft Policy 6123 Policy Relating to Pupil Services Educational Opportunities Children in Foster Care – first reading
- Business/Finance Subcommittee
- Legal Affairs Subcommittee
- Superintendent Goals and Evaluation Subcommittee
- Facilities and Security Subcommittee
- Audit Advisory Board
- Ad-Hoc Subcommittee
- Building Committees
 1. Mountview Building Committee

School Council Reports

Public Hearing

New Business

Adjournment

The above agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Business/Finance Subcommittee

Monday, April 1, 2019
7:00 p.m.

Superintendent's Conference Room
District Central Office
1745 Main Street, Jefferson

Legal Affairs Subcommittee

Tuesday, April 2, 2019
6:00 p.m.

Superintendent's Conference Room
District Central Office
1745 Main Street, Jefferson

Wachusett Regional School District Committee

Monday, April 8, 2019
7:00 p.m.

Media Center
Wachusett Regional High School
1401 Main Street, Holden

Facilities and Security Subcommittee

Thursday, April 11, 2019
5:30 p.m.

Superintendent's Conference Room
District Central Office
1745 Main Street, Jefferson

SEPAC Family Event

Bingo

Friday, April 12, 2019
6:00 p.m.

Cafeteria
Mountview Middle School
270 Shrewsbury Street, Holden

Business/Finance Subcommittee

Monday, April 22, 2019
7:00 p.m.

Superintendent's Conference Room
District Central Office
1745 Main Street, Jefferson

Wachusett Regional School District Committee

Monday, April 29, 2019
7:00 p.m.

Media Center
Wachusett Regional High School
1401 Main Street, Holden

Special Education Parent Advisory Council

Thursday, May 16, 2018
7:00 p.m.

Davis Hill Elementary School
Jamieson Road, Holden

Wind Beneath Their Wings

**Wachusett Regional School District
Principal
Employment Contract**

The Agreement is made effective as of July 1, 2019 by and between the Superintendent of Schools on behalf of the **WACHUSETT REGIONAL SCHOOL DISTRICT** hereinafter referred to as the "District" and **Andrea Ostrosky**, hereinafter referred to as the "Principal." In consideration of the promises herein contained, the parties hereto mutually agree as follows:

- 1) **EMPLOYMENT:** The District hereby employs Andrea Ostrosky as Principal of the Early Childhood Center and the Principal hereby accepts employment on the following terms and conditions:
- 2) **TERM:** Subject to the provisions of Massachusetts General Laws Chapter 71, Section 42, the Principal shall be employed for a three year period commencing July 1, 2019 through June 30, 2022.
- 3) **COMPENSATION:** The Principal shall be paid an annual salary of \$105,000.00. Each year during which this contract is in effect, the District and the Principal shall meet at least thirty (30) days prior to July 1 for purposes of reviewing the Principal's salary for the following year. Subsequent increases in salary shall be granted, upon achievement of performance goals and an evaluation which the Superintendent, in his sole discretion, deems to be satisfactory.
- 4) **DUTIES:** The Principal shall be the educational leader and manager of her school and shall supervise the operation and management of her school and school property, subject to the supervision and direction of the Superintendent. The Principal shall be responsible, consistent with the District's personnel policies and budgetary restrictions and subject to the approval of the Superintendent, for hiring all teachers, instructional or administrative aides, and other personnel assigned to the school, and for terminating all such personnel, subject to review and prior approval of M.G.L., Chapter 71 as amended by the Education Reform Act of 1993. The Superintendent shall also have final authority as to the assignments and transfers of the above listed staff from school to school.

The Principal shall also faithfully and effectively perform the duties contained in the job description of Principal. The Principal recognizes that her responsibilities and conduct are not determined by prescribed hours and conditions and will perform the directed and implied duties of her position as determined by the Superintendent and will expend the time and effort necessary to effectively achieve the goals and purposes of the Wachusett Regional School District.

- 5) **GOALS AND OBJECTIVES:** Following the execution of this Agreement, the Superintendent and the Principal shall meet to establish goals and objectives for the ensuing school year. Said goals and objectives shall be reduced to writing and be among the criteria by which the Principal is evaluated as hereafter provided. On or prior to September 30 of the succeeding school year, the parties will meet to establish goals and objectives for the

next succeeding school year, in the same manner and with the same effect as heretofore described.

- 6) **EVALUATION:** The Superintendent or designee shall evaluate the performance of the Principal at least once during the term of this Agreement.
- 7) **PROFESSIONAL ACTIVITIES:** The Principal may, subject to the Superintendent's approval, accept speaking, writing, lecturing, or other engagements of a professional nature including taking of courses, provided they do not distract or derogate from the duties of the Principal.
- 8) **REIMBURSEMENT FOR EXPENSES:** The District shall reimburse the Principal for all authorized expenses reasonably incurred in the performance of duties under this contract. Such expenses shall include, but not be limited to, costs of ground transportation and authorized expenses relative to attendance at appropriate local, state, and national meetings or conferences or attendance at courses, seminars or other activities approved by the Superintendent. The District shall reimburse the Principal for all approved out-of-District travel on behalf of the District for which she uses her personal vehicle at a rate established by the School Committee.


9) **FRINGE BENEFITS:**

- (a) *Health, Life, and Retirement:* The Principal shall be entitled to all health, life, and retirement benefits provided Wachusett Administrators;
- (b) *Sick Leave:* The Principal shall be entitled to sick leave in an amount equal to fifteen (15) days per year, to be prorated for the term of this Agreement. Said days shall be accrued at the rate of 1.25 days per month and will be credited as of the first day of the month. The Superintendent has the right in his discretion to grant additional sick leave in the event of a major or catastrophic illness or disability.

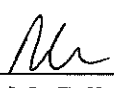
For illness of a member of the Principal's immediate family, which necessitates the Principal's absence from school, up to ten (10) days per year may be charged to the Principal's personal sick leave.
- (c) *Personal Leave:* The Principal shall be entitled to five (5) days of personal leave for the term of this Agreement for matters that cannot be addressed at any time other than a regular work day. Such leave shall not be cumulative;
- (d) *Annual Vacation:* The Principal shall receive twenty (20) working days as annual vacation scheduled with prior approval of the Superintendent, exclusive of legal holidays. Such leave shall not be cumulative.
- (e) *Bereavement Leave:* The Principal shall be entitled to five (5) bereavement days in each instance of the death of member of her immediate family;

- 10) **STATE RETIREMENT SYSTEM:** The Principal shall be a member of the Massachusetts Teachers' Retirement System.
- 11) **TERMINATION:** The Principal shall fulfill all aspects of this contract, and the Superintendent reserves the right to suspend, demote, or discharge the Principal for good cause, which is defined as any ground which is put forward by the District in good faith and which is not arbitrary, irrational, unreasonable, or irrelevant to the District's task of building up and maintaining an efficient school system. No Arbitrator may apply a definition of the words "good cause" other than the definition appearing immediately above and arbitral review shall be limited to the question of whether such grounds were put forth in good faith.
- 12) **NOTICE OF TERMINATION:** In the event the Principal desires to terminate this contract before the term of service has expired, she may do so by giving at least ninety (90) days written notice of her intention to the Superintendent.
- If termination occurs prior to June 30th, the vacation and sick leave award will be prorated, based upon the proportion of time actually worked by the Principal. If any excess vacation days have already been used, the Principal will compensate the District for them.
- 13) **PERIODIC EXAMINATION:** The District reserves the right to require the Principal to have an independent medical examination.
- 14) **ENTIRE AGREEMENT:** This contract embodies the whole agreement between the District and the Principal and there are no inducements, promises, terms, conditions, or obligations made or entered into by either party other than those contained herein.
- 15) **INVALIDITY:** If any paragraph or part of this contract shall be held invalid by a court of competent jurisdiction, it shall not affect the remainder of said agreement, but said remainder shall be binding and effective against all parties.

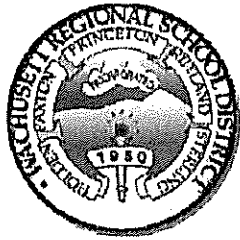
In witness whereof the parties have hereunto signed and sealed this agreement and a duplicate thereof this 21 day of March 2019 to be effective on the date set forth above.


Andrea Ostrosky
Principal

3/22/19
Date


Darryll McCall, Ed.D.
Superintendent of Schools
Wachusett Regional School District

3/21/19
Date



Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

Office of the Treasurer

March 20, 2019

Ms. Donna Couture, Treasurer
Town of Paxton
697 Pleasant Street
Paxton, MA 01612

RE: FY20 Assessment Letter \$97,836,205 Budget Approved 3/11/19

Dear Ms. Couture:

Pursuant to Massachusetts General Laws Chapter 71, Section 16b, I hereby certify that the FY20 assessment for the Town of Paxton's membership to the Wachusett Regional School District is **\$6,544,013**. Attached are: (1) the FY20 Revenue Budget; and (2) the FY20 Debt Service worksheet.

Per M.G.L. Ch. 71 S. each member town in a regional district must vote on the total amount of the appropriations requested and shall not place any restrictions on such appropriations.

Per the revised Regional Agreement the Town of Paxton is to make assessment payments equaling one-quarter (25%) of the total annual assessment as follows:

<u>Date Due</u>	<u>Amount Due</u>
July 1st	\$1,636,003
October 1st	\$1,636,003
January 1st	\$1,636,003
April 1st	\$1,636,004

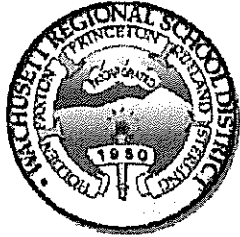
Very truly yours,

James J. Dunbar, Treasurer

cc: Kenneth Mills, Chairman, Wachusett Regional School Committee
Darryll McCall, Ed.D., Superintendent of Schools
Daniel Deedy, Director of Business and Finance
Michelle White, Finance Manager
Carol Riches, Town Administrator

Jefferson School

1745 Main Street, Jefferson, MA 01522
Telephone: (508) 829-1670 Facsimile: (508) 829-1680
www.wrsd.net



Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

Office of the Treasurer

March 20, 2019

Ms. Rebecca Tuttle, Treasurer
Town of Rutland
250 Main Street
Rutland, MA 01543

RE: FY20 Assessment Letter \$97,836,205 Budget Approved 3/11/19

Dear Ms. Tuttle:

Pursuant to Massachusetts General Laws Chapter 71, Section 16b, I hereby certify that the FY20 assessment for the Town of Rutland's membership to the Wachusett Regional School District is **\$12,519,305**. Attached are: (1) the FY20 Revenue Budget; and (2) the FY20 Debt Service worksheet.

Per M.G.L. Ch. 71 S. each member town in a regional district must vote on the total amount of the appropriations requested and shall not place any restrictions on such appropriations.

Per the revised Regional Agreement the Town of Rutland is to make assessment payments equaling one-quarter (25%) of the total annual assessment as follows:

<u>Date Due</u>	<u>Amount Due</u>
August 1st	\$3,129,826
November 1st	\$3,129,826
February 1st	\$3,129,826
May 1st	\$3,129,827

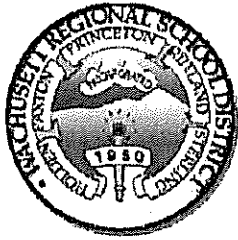
Very truly yours,

James J. Dunbar, Treasurer

cc: Kenneth Mills, Chairman, Wachusett Regional School Committee
Darryll McCall, Ed.D., Superintendent of Schools
Daniel Deedy, Director of Business and Finance
Michelle White, Finance Manager
Michael Nicholson, Town Administrator

Jefferson School

1745 Main Street, Jefferson, MA 01522
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www.wrsd.net



Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

Office of the Treasurer

March 20, 2019

Mr. James Dunbar, Treasurer
Town of Princeton
6 Town Hall Drive
Princeton, MA 01541

RE: FY20 Assessment Letter Budget Approved 3/11/19

Dear Mr. Dunbar:

Pursuant to Massachusetts General Laws Chapter 71, Section 16b, I hereby certify that the FY20 assessment for the Town of Princeton's membership to the Wachusett Regional School District is **\$4,953,831**. Attached are: (1) the FY20 Revenue Budget; and (2) the FY20 Debt Service worksheet.

Per M.G.L. Ch. 71 S. each member town in a regional district must vote on the total amount of the appropriations requested and shall not place any restrictions on such appropriations.

Per the revised Regional Agreement the Town of Princeton is to make assessment payments equaling one-quarter (25%) of the total annual assessment as follows:

<u>Date Due</u>	<u>Amount Due</u>
July 1st	\$1,238,458
October 1st	\$1,238,458
January 1st	\$1,238,458
April 1st	\$1,238,457

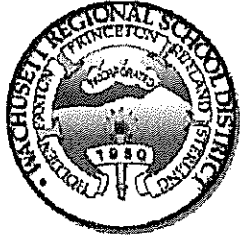
Very truly yours,

James J. Dunbar, Treasurer

cc: Lance Harris, Chairman, Wachusett Regional School Committee
Darryll McCall, Ed.D., Superintendent of Schools
Daniel Deedy, Director of Business and Finance
Michelle White, Finance Manager
Nina Nazarian, Town Administrator

Jefferson School

1745 Main Street, Jefferson, MA 01522
Telephone: (508) 829-1670 Facsimile: (508) 829-1680
www.wrsd.net



Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

Office of the Treasurer

March 20, 2019

Ms. Victoria Smith, Treasurer
Town of Sterling
One Park Street
Sterling, MA 01564

RE: FY20 Assessment Letter \$97,836,205 Budget Approved 3/11/19

Dear Ms. Smith:

Pursuant to Massachusetts General Laws Chapter 71, Section 16b, I hereby certify that the FY20 assessment for the Town of Sterling's membership to the Wachusett Regional School District is **\$11,683,458**. Attached are: (1) the FY20 Revenue Budget; and (2) the FY20 Debt Service worksheet.

Per M.G.L. Ch. 71 S. each member town in a regional district must vote on the total amount of the appropriations requested and shall not place any restrictions on such appropriations.

Per the revised Regional Agreement the Town of Sterling is to make assessment payments equaling one-quarter (25%) of the total annual assessment as follows:

<u>Date Due</u>	<u>Amount Due</u>
August 1st	\$2,920,865
November 1st	\$2,920,865
February 1st	\$2,920,864
May 1st	\$2,920,864

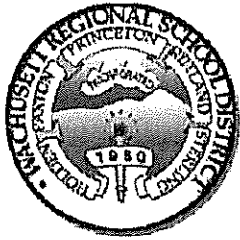
Very truly yours,

James J. Dunbar
James J. Dunbar, Treasurer

cc: Kenneth Mills, Chairman, Wachusett Regional School Committee
Darryll McCall, Ed.D., Superintendent of Schools
Daniel Deedy, Director of Business and Finance
Michelle White, Finance Manager
Ross Perry, Town Administrator

Jefferson School

1745 Main Street, Jefferson, MA 01522
Telephone: (508) 829-1670 Facsimile: (508) 829-1680
www.wrsd.net



Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

Office of the Treasurer

March 20, 2019

Ms. Sharon Lowder, Treasurer
Town of Holden
1204 Main Street
Holden, MA 01520

RE: FY20 Assessment Letter \$97,836,205 Budget Approved 3/11/19

Dear Ms. Lowder:

Pursuant to Massachusetts General Laws Chapter 71, Section 16b, I hereby certify that the FY20 assessment for the Town of Holden's membership to the Wachusett Regional School District is **\$29,825,810**. Attached are: (1) the FY20 Revenue Budget; and (2) the FY20 Debt Service worksheet.

Per M.G.L. Ch. 71 S. each member town in a regional district must vote on the total amount of the appropriations requested and shall not place any restrictions on such appropriations.

Per the revised Regional Agreement the Town of Holden is to make assessment payments equaling one-quarter (25%) of the total annual assessment as follows:

<u>Date Due</u>	<u>Amount Due</u>
August 1st	\$7,456,453
November 1st	\$7,456,453
February 1st	\$7,456,452
May 1st	\$7,456,452

Very truly yours,


James J. Dunbar, Treasurer

cc: Kenneth Mills, Chairman, Wachusett Regional School Committee
Darryll McCall, Ed.D., Superintendent of Schools
Daniel Deedy, Director of Business and Finance
Michelle White, Finance Manager
Peter Lukes, Town Manager

Jefferson School

1745 Main Street, Jefferson, MA 01522
Telephone: (508) 829-1670 Facsimile: (508) 829-1680
www.wrsd.net

FY20 WRSD Assessment Calculator 3/19/2019

<u>Min. Local Contrib.</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>\$Diff+/(-)</u>	<u>%Diff+/(-)</u>
Holden	\$17,626,751	\$18,233,370	\$19,225,254	\$991,884	5.44%
Paxton	\$4,120,925	\$4,217,007	\$4,397,455	\$180,448	4.28%
Princeton	\$3,456,189	\$3,481,413	\$3,565,466	\$84,053	2.41%
Rutland	\$7,016,724	\$6,954,143	\$7,226,608	\$272,465	3.92%
Sterling	\$8,145,271	\$7,944,064	\$8,220,062	\$275,998	3.47%
Total Local Contrib.	\$40,365,860	\$40,829,997	\$42,634,845	\$1,804,848	4.42%
<u>Operational</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>\$Diff+/(-)</u>	<u>%Diff+/(-)</u>
Holden	\$5,633,755	\$6,787,692	\$7,306,064	\$518,372	7.64%
Paxton	\$1,216,241	\$1,427,545	\$1,466,595	\$39,050	2.74%
Princeton	\$779,155	\$932,016	\$948,577	\$16,561	1.78%
Rutland	\$2,890,301	\$3,472,920	\$3,614,910	\$141,990	4.09%
Sterling	\$2,017,855	\$2,332,149	\$2,377,050	\$44,901	1.93%
Total Operational	\$12,537,307	\$14,952,322	\$15,713,196	\$760,874	5.09%
<u>Transportation</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>\$Diff+/(-)</u>	<u>%Diff+/(-)</u>
Holden	\$1,884,700	\$2,004,018	\$2,204,518	\$200,500	10.00%
Paxton	\$406,878	\$421,473	\$442,528	\$21,055	5.00%
Princeton	\$260,656	\$275,171	\$286,222	\$11,051	4.02%
Rutland	\$966,913	\$1,025,355	\$1,090,756	\$65,401	6.38%
Sterling	\$675,047	\$688,551	\$717,246	\$28,695	4.17%
Total Transportation	\$4,194,194	\$4,414,568	\$4,741,270	\$326,702	7.40%
<u>Debt Service</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>\$Diff+/(-)</u>	<u>%Diff+/(-)</u>
Holden	\$1,043,605	\$1,061,967	\$1,089,974	\$28,007	2.64%
Paxton	\$254,750	\$247,436	\$237,436	(\$10,000)	0.00%
Princeton	\$174,357	\$175,270	\$153,566	(\$21,704)	0.00%
Rutland	\$633,937	\$610,209	\$587,031	(\$23,178)	0.00%
Sterling	\$404,245	\$378,975	\$369,100	(\$9,875)	0.00%
Total Debt Service	\$2,510,894	\$2,473,856	\$2,437,106	(\$36,750)	0.00%
<u>Total for Towns</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>\$Diff+/(-)</u>	<u>%Diff+/(-)</u>
Holden	\$26,188,811	\$28,087,047	\$29,825,810	\$1,738,763	6.19%
Paxton	\$5,998,794	\$6,313,461	\$6,544,013	\$230,552	3.65%
Princeton	\$4,670,357	\$4,863,870	\$4,953,831	\$89,961	1.85%
Rutland	\$11,507,875	\$12,062,627	\$12,519,305	\$456,678	3.79%
Sterling	\$11,242,418	\$11,343,739	\$11,683,458	\$339,719	2.99%
Total for Towns	\$59,608,255	\$62,670,744	\$65,526,417	\$2,855,673	4.56%
<u>State Aid</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>\$Diff+/(-)</u>	<u>%Diff+/(-)</u>
Ch. 70 Aid	\$26,970,138	\$27,699,197	\$28,500,615	\$801,418	2.89%
Ch. 71 Transportation	\$2,221,659	\$2,178,143	\$2,178,143	\$0	0.00%
Ch. 70 Charter Aid	\$65,830	\$33,041	\$33,253	\$212	0.64%
Total State Aid	\$29,257,627	\$29,910,381	\$30,712,011	\$801,630	2.68%
<u>Local Revenue</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>\$Diff+/(-)</u>	<u>%Diff+/(-)</u>
Medicaid	\$897,748	\$987,523	\$1,137,521	\$149,998	15.19%
Interest	\$25,500	\$12,750	\$21,005	\$8,255	64.75%
Misc. Revenue	\$439,250	\$439,251	\$439,251	\$0	0.00%
Excess & Deficiency	\$150,000	\$150,000	\$0	\$0	0.00%
Total Local Revenue	\$1,512,498	\$1,589,523	\$1,597,777	\$8,254	0.52%
Total Revenue	\$90,378,379	\$94,209,452	\$97,836,205	\$3,626,753	3.85%

Wachusett Regional School District
Debt Service Worksheet

A. DISTRICT ENROLLMENT

Total District 10/1/18			High School Only 10/1/18	
Town	Count	%Total	Count	%Total
Holden	3,258	46.50%	920	44.66%
Paxton	654	9.33%	201	9.76%
Princeton	423	6.04%	130	6.31%
Rutland	1,612	23.01%	497	24.13%
Sterling	1,060	15.13%	312	15.15%
Total	7,007	100.00%	2,060	100.00%

B. DEBT SERVICE HIGH SCHOOL

Based on high school enrollment by town

Type	Issue Date	Refinanced	Amount	TY Principal	TY Interest	TY Total
Bond (1)	01.15.04	1.15.14	\$11,215,000	\$1,125,000	\$222,700	\$1,347,700
Bond (2)	07.15.04	1.29.15	\$2,155,000	\$210,000	\$37,400	\$247,400
Bond	08.15.08		\$6,100,000	\$305,000	\$123,144	\$428,144
Bond (3)	10.15.09		\$1,134,000	\$58,000	\$23,253	\$81,253
Bond	01.28.11		\$3,094,275	\$165,000	\$82,800	\$247,800
			Totals	\$1,863,000	\$489,296	\$2,352,296

C. DEBT SERVICE SHARE PERCENTAGES

Based on high school enrollment by town

Type	Holden	Paxton	Princeton	Rutland	Sterling	Total
Share %	44.66%	9.76%	6.31%	24.13%	15.15%	100.00%
Bond (1)	\$601,885	\$131,499	\$85,049	\$325,149	\$204,118	\$1,347,700
Bond (2)	\$191,210	\$41,775	\$27,019	\$103,295	\$64,845	\$428,144
Bond	\$110,489	\$24,140	\$15,613	\$59,688	\$37,470	\$247,400
Bond (3)	\$110,668	\$24,179	\$15,638	\$59,785	\$37,531	\$247,800
Bond	\$36,288	\$7,928	\$5,128	\$19,603	\$12,306	\$81,253
Totals	\$1,050,540	\$229,520	\$148,446	\$567,520	\$356,270	\$2,352,296

D. DEBT SERVICE OIL REMEDIATION

Based on total district student enrollment

Type	Issue Date	Amount	Issue Date	Principal	Interest	Total
Bond (3)	01.15.04	\$1,000,000	10.15.09	\$72,000	\$12,810	\$84,810
Town	Holden	Paxton	Princeton	Rutland	Sterling	Total
Share%	46.50%	9.33%	6.04%	23.01%	15.13%	100.00%
Amount	\$39,434	\$7,916	\$5,120	\$19,511	\$12,830	\$84,810

E. TOTAL DEBT SERVICE

Town	Holden	Paxton	Princeton	Rutland	Sterling	Total
Total By Town	\$1,089,974	\$237,436	\$153,566	\$587,031	\$369,100	\$2,437,106

F. DEBT SERVICE ANNUAL COMPARISON

Town	High School	Jefferson	TY Total	LY Total	Diff
Holden	\$1,050,540	\$39,434	\$1,089,974	\$1,043,605	\$46,369
Paxton	\$229,520	\$7,916	\$237,436	\$254,750	(\$17,314)
Princeton	\$148,446	\$5,120	\$153,566	\$174,357	(\$20,791)
Rutland	\$567,520	\$19,511	\$587,031	\$633,937	(\$46,906)
Sterling	\$356,270	\$12,830	\$369,100	\$404,245	(\$35,145)
Total Debt Service	\$2,352,296	\$84,810	\$2,437,106	\$2,510,894	(\$73,788)

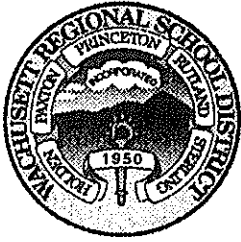
G. HISTORY OF BORROWING

High School	Orig. Amount	Issue Date	Issue Rate	Refinance #	Refinance %	Refinanced \$
Bond (1)	\$20,000,000	01.15.04	4.051%	1/15/2014	2.059%	\$11,215,000
Bond (2)	\$3,758,000	07.15.04	4.389%	1/29/2015	1.635%	\$2,155,000
Bond	\$6,100,000	08.15.08	4.238%			
Bond (3)	\$1,134,000	10.15.09	3.734%			
Bond	\$3,094,275	01.28.11	4.389%			

Jefferson	Orig. Amount	Issue Date	Issue Rate	Refinance #	Refinance %	Refinanced \$
Bond (3)	\$1,000,000	10.15.09	3.734%			

Motion: To approve the *FY20 Appropriation* in the amount of **\$97,836,205** and assessments to the Member Towns of:

Holden:	\$29,825,810
Paxton:	\$ 6,544,013
Princeton:	\$ 4,953,831
Rutland:	\$ 12,519,305
Sterling:	\$ 11,683,458
 Total:	 \$65,526,417



Wachusett Regional School District
Holden, Paxton, Princeton, Rutland, Sterling

March 20, 2019

Mr. George A. Balko, III, Moderator
Town of Holden
1196 Main Street
Holden, MA 01520

Dear Mr. Balko:

RE: Holden Annual Town Meeting

I will be attending Holden's May 20th Annual Town Meeting to represent the Wachusett Regional School District.

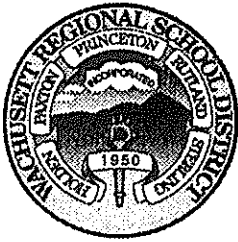
Should you have questions, please feel free to contact my office.

Sincerely,

Darryll McCall, Ed.D.
Superintendent of Schools

cc: Wachusett Regional School District Committee
Peter Lukes, Holden Town Manager
Dale Hickey, Holden Town Clerk

DM:rlp



Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

March 20, 2019

Mr. Roger Brunelle, Moderator
Town of Paxton
697 Pleasant Street
Paxton, MA 01612

Dear Mr. Brunelle:

RE: Paxton Annual Town Meeting

I will be attending Paxton's May 6th Annual Town Meeting to represent the Wachusett Regional School District.

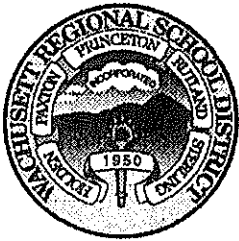
Should you have questions, please feel free to contact my office.

Sincerely,

Darryll McCall, Ed.D.
Superintendent of Schools

cc: Wachusett Regional School District Committee
Carol Riches, Paxton Town Administrator
Laurie Becker, Paxton Town Clerk

DM:rlp



Wachusett Regional School District
Holden, Paxton, Princeton, Rutland, Sterling

March 20, 2019

Mr. Harry A. Pape, Moderator
Town of Princeton
6 Town Hall Drive
Princeton, MA 01541

Dear Mr. Pape:

RE: Princeton Annual Town Meeting

I will be attending Princeton's May 14th Annual Town Meeting to represent the Wachusett Regional School District.

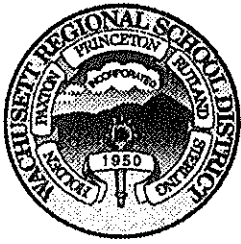
Should you have questions, please feel free to contact my office.

Sincerely,

Darryll McCall, Ed.D.
Superintendent of Schools

cc: Wachusett Regional School District Committee
Princeton Town Administrator
Princeton Town Clerk

DM:rlp



Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

March 20, 2019

Mr. Randy Jordan, Moderator
Town of Rutland
250 Main Street
Rutland, MA 01543

Dear Mr. Jordan:

RE: Rutland Annual Town Meeting

I will be attending Rutland's May 11th Annual Town Meeting to represent the Wachusett Regional School District.

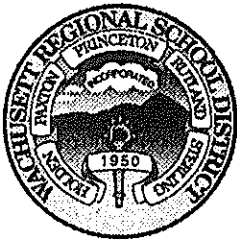
Should you have questions, please feel free to contact my office.

Sincerely,

Darryll McCall, Ed.D.
Superintendent of Schools

cc: Wachusett Regional School District Committee
Michael Nicholson, Rutland Town Administrator
Anita Carlson, Rutland Town Clerk

DM:rlp



Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

March 20, 2019

Mr. Amrith Kumar, Moderator
Town of Sterling
One Park Street
Sterling, MA 01564

Dear Mr. Kumar:

RE: Sterling Annual Town Meeting

Deputy Superintendent Robert Berlo and Director of Business and Finance Daniel Deedy will be attending Sterling's May 6th Annual Town Meeting to represent the Wachusett Regional School District.

Should you have further questions, please feel free to contact my office.

Sincerely,

Darryll McCall, Ed.D.
Superintendent of Schools

cc: Wachusett Regional School District Committee
Ross Perry, Sterling Town Administrator
Barbara Bartlett, Town Clerk
Robert Berlo, Deputy Superintendent
Daniel Deedy, Director of Business and Finance

DM:rlp



Attachment 10
March 22, 2019

Darryll McCall <darryll_mccall@wrsd.net>

EXCESS AND DEFICIENCY - Wachusett

2 messages

dlssupport@dor.state.ma.us

Wed, Mar 20, 2019 at 1:42

<dlssupport@dor.state.ma.us>

PM

To: accountant@town.princeton.ma.us, lkennedy@townofpaxton.net, lrose@holdenma.gov, dbhaynes@rcn.com, faponte@sterling-ma.gov, gherlihy@holdenma.gov, dparsons@townofpaxton.net, townadministrator@town.princeton.ma.us, abenoit@townofrutland.org, jkilcoyne@sterling-ma.gov, criches@townofpaxton.net, RLane@sterling-ma.gov, rlavigne@holdenma.gov, jkurtz@holdenma.gov, arenzoni@holdenma.gov, tgibbs@holdenma.gov, Mcranson@sterling-ma.gov, darryl_mccall@wrsd.net, darryll_mccall@wrsd.net, daniel_deedy@wrsd.net, jimdun0509@yahoo.com, dlsitgroup@dor.state.ma.us
Cc: guzmananda@dor.state.ma.us

Massachusetts Department of Revenue Division of Local Services

Christopher C. Harding, Commissioner

Sean R. Cronin, Senior Deputy Commissioner of Local Services

Wachusett
3/20/2019

Re: EXCESS AND DEFICIENCY - Wachusett

Based upon the unaudited balance sheet submitted, I hereby certify that the amount of excess and deficiency or "E & D" as of July 1, 2018 for Wachusett is:

General Fund \$1,285,259.00

This certification is in accordance with the provisions of G. L. Chapter 71, §16B½, as amended. The unencumbered funds certified above in excess of five percent of the operating budget and budgeted capital costs for the succeeding fiscal year must be applied to reduce the current fiscal year's assessment. For your district, this excess amount equals \$0.00.

This certification letter will also be e-mailed to the school superintendent, the board of selectmen in each member town and the city council in each member city immediately upon approval, provided an e-mail address is reported in DLS' Local Officials Directory. Please forward to other officials that you deem appropriate.

Sincerely



Wachusett Regional School District
Holden, Paxton, Princeton, Rutland, Sterling

Sent electronically and via USPS

March 21, 2019

Mr. Peter Lukes
Holden Town Manager
1204 Main Street
Holden, MA 01520

Dear Mr. Lukes:

Pursuant to Massachusetts General Law Chapter 71, Section 16 and Section 16 of the Wachusett Regional School District Agreement, copy enclosed, I am writing to inform you that at the February 11, 2019 regular meeting of the Wachusett Regional School District Committee the School Committee voted to support use of \$250,000 of Excess and Deficiency (E & D) funds for the purpose of partially funding the installation of a new turf field at Wachusett Regional High School, use of these funds "contingent upon the certification of FY18 Excess & Deficiency funds in the amount no less than \$600,000." Attached is the certification notice sent to the District by the Massachusetts Department of Revenue on March 20, 2019, confirming the District's E & D as of July 1, 2018 in the amount of \$1,285,259.

Please consider this letter notification of such use of Excess and Deficiency funds, with the town having up to 45 days to hold a special Town Meeting to not support the District's use of \$250,000 from E & D.

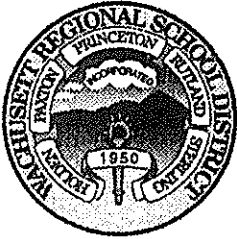
Please contact me if you have question.

Sincerely,

Darryll McCall, Ed.D.
Superintendent of Schools

cc: Kenneth Mills, Chair, WRSDC
Michael Dennis, Chair, Business/Finance Subcommittee
Daniel Deedy, Director of Business and Finance

DM:rlp
Encs.



Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

Sent electronically and via USPS

March 21, 2019

Mrs. Carol Riches
Paxton Town Administrator
697 Pleasant Street
Paxton, MA 01612

Dear Mrs. Riches:

Pursuant to Massachusetts General Law Chapter 71, Section 16 and Section 16 of the Wachusett Regional School District Agreement, copy enclosed, I am writing to inform you that at the February 11, 2019 regular meeting of the Wachusett Regional School District Committee the School Committee voted to support use of \$250,000 of Excess and Deficiency (E & D) funds for the purpose of partially funding the installation of a new turf field at Wachusett Regional High School, use of these funds "contingent upon the certification of FY18 Excess & Deficiency funds in the amount no less than \$600,000." Attached is the certification notice sent to the District by the Massachusetts Department of Revenue on March 20, 2019, confirming the District's E & D as of July 1, 2018 in the amount of \$1,285,259.

Please consider this letter notification of such use of Excess and Deficiency funds, with the town having up to 45 days to hold a special Town Meeting to not support the District's use of \$250,000 from E & D.

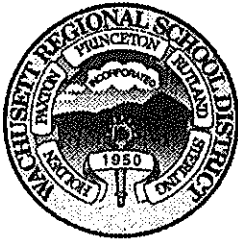
Please contact me if you have question.

Sincerely,

Darryll McCall, Ed.D.
Superintendent of Schools

cc: Kenneth Mills, Chair, WRSDC
Michael Dennis, Chair, Business/Finance Subcommittee
Daniel Deedy, Director of Business and Finance

DM:rlp
Encs.



Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

Sent electronically and via USPS

March 21, 2019

Ms. Nina Nazarian
Princeton Town Administrator
6 Town Hall Drive
Princeton, MA 01541

Dear Ms. Nazarian:

Pursuant to Massachusetts General Law Chapter 71, Section 16 and Section 16 of the Wachusett Regional School District Agreement, copy enclosed, I am writing to inform you that at the February 11, 2019 regular meeting of the Wachusett Regional School District Committee the School Committee voted to support use of \$250,000 of Excess and Deficiency (E & D) funds for the purpose of partially funding the installation of a new turf field at Wachusett Regional High School, use of these funds "contingent upon the certification of FY18 Excess & Deficiency funds in the amount no less than \$600,000." Attached is the certification notice sent to the District by the Massachusetts Department of Revenue on March 20, 2019, confirming the District's E & D as of July 1, 2018 in the amount of \$1,285,259.

Please consider this letter notification of such use of Excess and Deficiency funds, with the town having up to 45 days to hold a special Town Meeting to not support the District's use of \$250,000 from E & D.

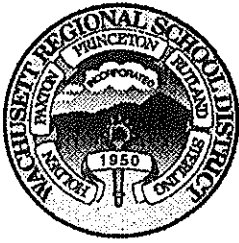
Please contact me if you have question.

Sincerely,

Darryll McCall, Ed.D.
Superintendent of Schools

cc: Kenneth Mills, Chair, WRSDC
Michael Dennis, Chair, Business/Finance Subcommittee
Daniel Deedy, Director of Business and Finance

DM:rlp
Encs.



Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

Sent electronically and via USPS

March 21, 2019

Mr. Michael Nicholson
Rutland Town Administrator
250 Main Street
Rutland, MA 01543

Dear Mr. Nicholson:

Pursuant to Massachusetts General Law Chapter 71, Section 16 and Section 16 of the Wachusett Regional School District Agreement, copy enclosed, I am writing to inform you that at the February 11, 2019 regular meeting of the Wachusett Regional School District Committee the School Committee voted to support use of \$250,000 of Excess and Deficiency (E & D) funds for the purpose of partially funding the installation of a new turf field at Wachusett Regional High School, use of these funds "contingent upon the certification of FY18 Excess & Deficiency funds in the amount no less than \$600,000." Attached is the certification notice sent to the District by the Massachusetts Department of Revenue on March 20, 2019, confirming the District's E & D as of July 1, 2018 in the amount of \$1,285,259.

Please consider this letter notification of such use of Excess and Deficiency funds, with the town having up to 45 days to hold a special Town Meeting to not support the District's use of \$250,000 from E & D.

Please contact me if you have question.

Sincerely,

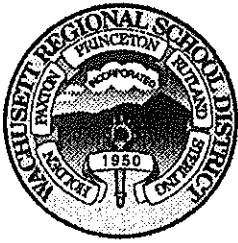
Darryll McCall, Ed.D.
Superintendent of Schools

cc: Kenneth Mills, Chair, WRSDC
Michael Dennis, Chair, Business/Finance Subcommittee
Daniel Deedy, Director of Business and Finance

DM:rlp
Encs.

Jefferson School

1745 Main Street, Jefferson, MA 01522
Telephone: (508) 829-1670 Facsimile: (508) 829-1680



Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

Sent electronically and via USPS

March 21, 2019

Mr. Ross Perry
Sterling Town Administrator
One Park Street
Sterling, MA 01564

Dear Mr. Perry:

Pursuant to Massachusetts General Law Chapter 71, Section 16 and Section 16 of the Wachusett Regional School District Agreement, copy enclosed, I am writing to inform you that at the February 11, 2019 regular meeting of the Wachusett Regional School District Committee the School Committee voted to support use of \$250,000 of Excess and Deficiency (E & D) funds for the purpose of partially funding the installation of a new turf field at Wachusett Regional High School, use of these funds "contingent upon the certification of FY18 Excess & Deficiency funds in the amount no less than \$600,000." Attached is the certification notice sent to the District by the Massachusetts Department of Revenue on March 20, 2019, confirming the District's E & D as of July 1, 2018 in the amount of \$1,285,259.

Please consider this letter notification of such use of Excess and Deficiency funds, with the town having up to 45 days to hold a special Town Meeting to not support the District's use of \$250,000 from E & D.

Please contact me if you have question.

Sincerely,

Darryll McCall, Ed.D.
Superintendent of Schools

cc: Kenneth Mills, Chair, WRSDC
Michael Dennis, Chair, Business/Finance Subcommittee
Daniel Deedy, Director of Business and Finance

DM:rlp
Encs.

ballots, or (b) in the same manner as provided for in General Laws, Chapter 71, Section 16, Clause n, by ballot referendum.

- 15.4 Incurring of indebtedness for the construction of new school facilities, including additions to existing school facilities, shall be incurred by the District pursuant to Section 15.1, provided, said indebtedness shall be apportioned amongst the Member Towns so served by the new school facility on the basis of their respective student enrollment in the new school facility. This Section 15.4 is not applicable to indebtedness authorized prior to October 1, 1998 by a Member Town or indebtedness authorized after October 1, 1998 for the completion of new construction of school facilities, which construction was authorized before said date.
- 15.5 Incurring indebtedness for major capital improvements or capital replacements for leased school facilities, the cost of which exceeds \$100,000 per building per fiscal year, or such other sum as defined as Extraordinary Maintenance by 603 CMR 10.00 and amendments thereto, shall be by vote of the District, pursuant to Section 15.1, provided, said indebtedness shall be apportioned amongst the Member Towns so served by the improved school facility on the basis of their respective student enrollment in the improved school facility.
- 15.6 For the purpose of Sections 15.4 and 15.5 each Member Town's share of student enrollment in a new school facility shall be determined by computing the ratio which its pupil enrollment in such facility on October 1 of the year next preceding the year for which the apportionment is made bears to the total pupil enrollment from all the Member Towns in such facility on that date. If there is no enrollment in such facility on the aforesaid October 1, the apportionment of indebtedness with respect thereto shall be made on the basis of the estimated pupil enrollment from each Member Town in such facility on the aforesaid date had there been any enrollment, such estimate to be made by the Committee.

Section 16. CAPITAL EXPENDITURES FROM SURPLUS

The Regional District School Committee may authorize capital expenditures from surplus funds for those purposes cited in General Laws, Chapter 71, Section 16, not to exceed \$250,000 in any fiscal year or for any single project, and provided two-thirds of the members of the Committee voting on the question authorize said expenditure.

Section 17. LEASE OF SCHOOLS

- 17.1 The Member Towns are hereby authorized and directed to lease to the District, upon payment of one dollar (\$1.00) in each case (each said sum to be assessed from each Member Town and the assessment to be payable upon demand by the District) the school building and premises, which premises include the land appurtenant to and used in connection with said schools owned by the Member Towns on July 1, 1994 and any new school buildings constructed by the Member Towns after July 1, 1994. Each such lease shall be made by the Selectboard for the Member Town and shall provide for an initial term of ten (10) years and the term shall commence on the date when the District accepts possession of the building and each such lease shall contain a provision for the extension



Darryll McCall <darryll_mccall@wrsd.net>

EXCESS AND DEFICIENCY - Wachusett

2 messages

dlssupport@dor.state.ma.us

Wed, Mar 20, 2019 at 1:42

<dlssupport@dor.state.ma.us>

PM

To: accountant@town.princeton.ma.us, lkennedy@townofpaxton.net, lrose@holdenma.gov, dbhaynes@rcn.com, faponte@sterling-ma.gov, gherlihy@holdenma.gov, dparsons@townofpaxton.net, townadministrator@town.princeton.ma.us, abenoit@townofrutland.org, jkilcoyne@sterling-ma.gov, criches@townofpaxton.net, RLane@sterling-ma.gov, rlavigne@holdenma.gov, jkurtz@holdenma.gov, arenzoni@holdenma.gov, tgibbs@holdenma.gov, Mcranson@sterling-ma.gov, darryl_mccall@wrsd.net, darryll_mccall@wrsd.net, daniel_deedy@wrsd.net, jimdun0509@yahoo.com, dlsitgroup@dor.state.ma.us

Cc: guzmanda@dor.state.ma.us

Massachusetts Department of Revenue Division of Local Services

Christopher C. Harding, Commissioner

Sean R. Cronin, Senior Deputy Commissioner of Local Services

Wachusett
3/20/2019

Re: EXCESS AND DEFICIENCY - Wachusett

Based upon the unaudited balance sheet submitted, I hereby certify that the amount of excess and deficiency or "E & D" as of July 1, 2018 for Wachusett is:

General Fund \$1,285,259.00

This certification is in accordance with the provisions of G. L. Chapter 71, §16B½, as amended. The unencumbered funds certified above in excess of five percent of the operating budget and budgeted capital costs for the succeeding fiscal year must be applied to reduce the current fiscal year's assessment. For your district, this excess amount equals \$0.00.

This certification letter will also be e-mailed to the school superintendent, the board of selectmen in each member town and the city council in each member city immediately upon approval, provided an e-mail address is reported in DLS' Local Officials Directory. Please forward to other officials that you deem appropriate.

Sincerely

[illegible]

****blended half day and full day K classes**

POLICY RELATING TO EDUCATION

CLASS SIZE

The Wachusett Regional District School Committee, having high expectations for both students and teachers, recognizes the correlation between class size and achievement.

Class size shall promote maximum student achievement. In all cases safety concerns shall be paramount in determining class size. The Wachusett Regional School Committee recognizes the importance of the availability of room space, the grade level of the students and financial resources in a given fiscal year in determining suitable class size.

The following are Class Size Guidelines:

K-2

The recommended maximum class size for Kindergarten through grade 2 is 19 students.

Grades 3 – 5

The recommended maximum class size for grades three through five is 22 students.

Middle School

The recommended maximum class size for academic classes is 23 students.

High School

The recommended maximum class size for academic classes is 23 students.

Courses in music, drama, physical education, and non-academic subjects are excluded from the provisions of this policy.

The number of students assigned to any class shall not exceed the number of seats in the classroom, the number of stations in a laboratory or art room, or the number of computer stations in a computer or learning laboratory.

In special circumstances including, but not limited to, advanced placement courses, fieldwork, clinical experience, cooperative education, special needs or developmental education, or in the implementation of programs under federal or state regulations, the provisions of this policy shall not apply.

First Reading: 02/23/04
Second Reading: 03/08/04

WRSDC Policy 3510

Printed: 06/06/05

POLICY RELATING TO PUPIL SERVICES

ATHLETIC HEAD INJURY AND CONCUSSION POLICY

The safety of students is a high priority for the Wachusett Regional School District. Students who sustain head injuries while in extracurricular athletic activities and those involved in their treatment must follow the protocol based on 105 C.M.R 201.000 (<http://www.mass.gov/eohhs/docs/dph/com-health/injury/105-cmr-201.pdf>) found online on the high school and middle schools' websites as well as in the student handbooks.

Students who have sustained a head injury must be appropriately evaluated according to the protocol. In order to resume athletic activity, a medical clearance and authorization form must be submitted indicating that the student has recovered. Return to academics will be consistent with the protocol.

District administration, athletic staff, and nursing staff will review the protocol annually to ensure that it is current and reflects best practice. The School Committee will review and revise this policy as needed, but at least bi-annually.

First Reading: 02/13/12

Second Reading: 02/27/12

Amendment First Reading: 02/22/16

Amendment Second Reading: 03/14/16

Amendment First Reading: 02/12/18

Amendment Second Reading: 03/12/18

WRSDC Policy 6613.2

MASC DAY ON THE HILL 2019

PRIORITIES. PRIORITIES.

When it comes to student learning—yes Virginia, money does matter.

When it comes to accountability—without equitable and adequate funding that reliably supports high quality academic, extra-curricular, and wellness programs in every MA school district—comparative measures are meaningless.

And when the roadblock is a funding formula older than the students in today's often over-crowded, under-served classrooms, time has run out on the gridlock that has stalled the best efforts to fix the formula.

You wouldn't put your kids in a car with a gas gauge hovering on empty. Why are we consigning them to an education that is built on an inequitable, inadequate foundation.

MASC's DAY ON THE HILL 2019 program will update you on the status of the various education funding proposals that are being considered and prepare you to address the questions and challenges of the coming months. Attendees will be provided the background and tools to share with their legislators to help them understand the funding cliff that school districts are balancing on.

REGISTER NOW to join your colleagues, your legislators, and invited guest speakers (*Education Committee Co-Chairs Representative Alice Peisch and Senator Jason Lewis, among others*) in a discussion of these issues and what it will take to bring them to resolution.

Wednesday, May 1, 2019

Program: 8:30am-11:30am
Grand Lodge of Masons
186 Tremont Street, Boston

Lunch/Legislative Visits: Noon-2:00pm | The State House, Boston
Lunch prepared and catered by MA vocational school students.

Attachment 16
March 22, 2019

Name: _____
Billing District: _____
District Address: _____
Participant's cell phone: _____
Participant's email: _____

☐ Bill me ☐ Bill school district ☐ Check enclosed

Cost: \$75. Includes continental breakfast, materials and buffet lunch at the State House.

Return registration to MASC:
One McKinley Square, Boston, MA 02109
Or fax: 617-742-4125

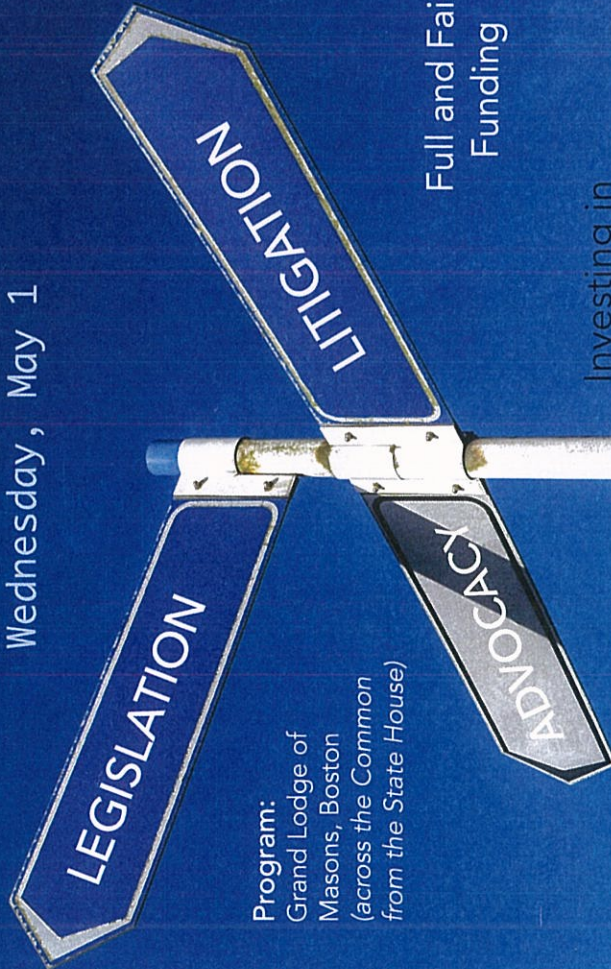
Or register online: www.masc.org

School committee members and superintendents are encouraged to invite students to join them at this important learning/advocacy event. Students may attend at NO CHARGE but they must be registered in order to ensure that we have sufficient materials and resources for all.

Massachusetts Association of School Committees

MASC DAY ON THE HILL 2019

Wednesday, May 1



Program:
Grand Lodge of
Masons, Boston
(across the Common
from the State House)

Lunch/Legislative visits:
The State House, Boston

Investing in
ALL MA
Students

Full and Fair
Funding

Massachusetts Association of
School Committees
One McKinley Square
Boston, MA 02109

masc

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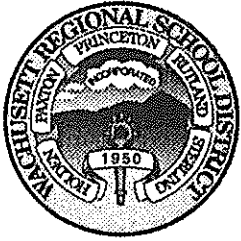
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Wachusett Regional School District

Daryll McCall

1745 Main St

Jefferson, MA 01522-1102



Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

March 13, 2019

TO: *Wachusett Regional School District Committee*
Principals
Town Clerks
Town Libraries
School Libraries
Executive Staff
Wachusett Regional School District Treasurer

FROM: Darryll McCall, Ed.D., Superintendent of Schools

Attached you will find recently amended and recently adopted Wachusett Regional School District Committee policies:

Policy Relating to Education

P3341 Curriculum Adoption

Policy Relating to Education

P3450 Instructional Materials

These policies, as well as the updated Table of Contents, should be placed in your Policy Book. All policies can also be accessed on the District website (www.wrsd.net).

DM:rlp
Enc.

3000. EDUCATIONAL

	3100. Organization
	3110. School Organization
	3111. Elementary Schools
	3112. Middle Schools
	3113. Senior High Schools
	3114. Magnet Schools
	3115. Alternative Schools
	3116. Feeder Patterns
	3118. Preschool Programs
	3120. School Reorganization
3/26/07	3130. Time on Learning
	3200. Schedule
	3210. School Year
	3211. Vacations and Holidays
	3212. Scheduled In-service Days
	3220. School Days
	3230. Emergencies
11/10/97	3231. Inclement Weather
5/9/95	3240. Ceremonies and Observances
	3300. Curriculum Content and Instructional Methods
	3310. Curriculum Content
3/12/18	3311. Course Organization, Curriculum, and Course Credit
4/9/18	3311.1. Graduation Requirements
	3311.11. Time Allocations and Credits
	3311.12. Competency Based Education Program
	3311.2. Elective
	3311.21. Time Allocations and Credits
	3311.3. Optional Courses
6/9/03	3311.31 Online Education Policy
	3312. Goals and Objectives
3/26/07	3313. Controversial Issues
3/26/07	3313.1. Parent Notification of Human Sexuality Issues
	3313.2. Religious Beliefs and Customs
10/24/94	3313.3. AIDS and Sexually Transmitted Diseases
3/26/07	3314. Ethics Policy
	3320. Instructional Methods
2/23/15	3321. Field Trips
2/23/15	3321.1. Field Trips Involving Late Night or Overnight Travel

3000. EDUCATIONAL (Continued)

4/25/05	3321.2. Travel and Study Abroad
	3322. Educational Television and Radio
12/09/96	3323. Home Assignments
	3330. District Curriculum Guides
	3331. World Languages
	3340. Curriculum Development
3/12/19	3341. Curriculum Adoption
3/26/07	3350. Experimental and Innovative Programs
	3351. Computer Education
	3352. Educational Options
3/24/97	3360. Independent Learning
	3400. Materials Equipment and Supplies
	3410. Textbooks and Workbooks
	3411. Public Challenges of District
10/25/05	3420. Instructional Materials
3/1/06	3421. Library/Media Services
	3430. Other Equipment
	3431. Audio-Visual Materials – <i>policy deleted 4/30/2012</i>
	3440. Supplies
3/12/19	3450. Instructional Materials
	3500. Arrangements
3/8/04	3510. Class Size
	3520. Grouping
	3600. Support Services for Students
	3610. Academic
	3611. Individual Needs
	3611.1. Remedial
	3611.2. Accelerated
	3611.3. Gifted
6/7/99	3611.4. Enrichment
	3612. Tutoring
	3613. Media Centers
	3614. Learning Laboratories
	3620. Mental and Emotional Health
4/26/99	3621. Counseling and Career Guidance
3/9/98	3622. Psychological Services
	3623. Psychiatric Services
	3624. Chemical Abuse
	3630. Physical Health
	3700. Student Production of Goods and Services
	3710. Printing in School Shops

EDUCATIONAL (Continued)

	3720.	Vehicle Repair in School Shops
	3730.	School Stores
	3800.	Accommodations or Extensions of the Instructional Program
	3810.	Special Educational Programs
4/27/98	3811.	Special Needs
	3812.	Gifted
	3812.1.	Identification of Gifted Students
11/22/04	3813.	Audio, Video and/or Stenographic Recordings of Meetings
11/10/09	3820.	Observation of Education Programs for Special Needs Students
7/20/98	3830.	Community Service
12/14/98	3840.	Extracurricular Activities
	3841.	Interscholastic Athletics
	3842.	Intramural Activities
	3850.	School Assemblies
	3860.	Recreation
	3870.	Summer School
4/27/98	3880.	Individual or School Organization Program Initiatives
9/11/95	3890.	Home School Education
10/15/18	3895.	English Language Learners
5/23/95	3900.	Program Evaluation
	3910.	Testing
5/21/14	3911.	Standardized Testing
	3912.	Reporting
	3920.	Accreditation

POLICY RELATING TO EDUCATION**CURRICULUM ADOPTION**

The Wachusett Regional School District Committee (WRSDC) will rely on its professional staff to design, revise, and implement instructional programs and courses of study that will support and advance the educational goals of the Wachusett Regional School District.

The Superintendent has the authority to approve new and revised programs and courses of study after they have been thoroughly studied and found to support educational goals. The WRSDC itself will consider, and officially adopt, new and revised programs and courses when they constitute an extensive alteration in instructional content or approach.

The WRSDC shall be informed of all new courses and substantive revisions in curriculum. It will receive reports on changes under consideration. The acceptance of these reports, including a listing of the high school program of studies, will constitute its adoption of the curriculum for official purposes.

Legal Reference: M.G.L. 71:1; 69:1E
MASC Ref: IGD

First Reading: 02/11/19
Second Reading: 03/11/19

WRSDC Policy 3341

POLICY RELATING TO EDUCATION

INSTRUCTIONAL MATERIALS

The Wachusett Regional School District Committee (WRSDC) believes that materials appropriate to the needs of the school program must be available to each student and teacher. These will be furnished by the WRSDC subject to budgetary constraints.

The task of selecting instructional materials for programs will be delegated to the professional staff of the school system. Because instructional programs and materials are of great importance, only those that meet the following criteria will be approved by the WRSDC:

1. Present balanced views of international, national, and local issues and problems of the past, present and future.
2. Provide materials that stimulate growth in factual knowledge, literary appreciation, aesthetic and ethical values.
3. Help students develop abilities in critical reading and thinking.
4. Help develop and foster an appreciation of cultural diversity and development in the United States and throughout the world.
5. Provide for all students an effective basic education that does not discriminate on the basis of race, age, color, religion, national origin, sex, gender identity, disability, or sexual orientation.
6. Allow sufficient flexibility for meeting the special needs of individual students and groups of students.

LEGAL REFS.: M.G.L. 71:48; 71:49; 71:50

BESE regulations 603 CMR 26.00

MASC Ref: IJ

MASC CROSS REF.:KEC, Public Complaints about the Curriculum or Instructional Materials

First Reading: 04/08/02

Second Reading: 05/15/02

Amendment First Reading: 03/13/07

Amendment Second Reading: 03/26/07

Amendment First Reading: 01/13/14

Amendment Second Reading: 01/27/14

Amendment First Reading: 02/11/19

Amendment Second Reading: 03/11/19

WRSDC Policy 3450

WACHUSETT REGIONAL SCHOOL DISTRICT

HOLDEN ♦ PAXTON ♦ PRINCETON ♦ RUTLAND ♦ STERLING

MINUTES

Business/Finance Subcommittee

Monday, February 4, 2019
7:00 PM

Superintendent's Conference Room
District Central Office
1745 Main Street, Jefferson

In Attendance: Michael Dennis, Chair, Linda Long-Bellil, Maleah Gustafson (7:09 PM), Benjamin Mitchel

Absent: Charles Witkes, Vice-chair

Administration: Darryll McCall, Superintendent of Schools
Daniel Deedy, Director of Business and Finance

Others: Susan Hitchcock, WRSDC

I. Call to Order

Subcommittee Chair Dennis called the meeting to order at 7:02 PM.

II. Approval of Minutes

Motion: To approve the minutes of the November 26, 2018 meeting of the Business/Finance Subcommittee.

(B. Mitchel)
(L. Long-Bellil)

The minutes were approved by consensus.

Motion: To approve the minutes of the January 14, 2019 meeting of the Business/Finance Subcommittee.

(B. Mitchel)
(L. Long-Bellil)

The minutes were approved by consensus.

7:09 PM Member Gustafson joined the meeting.

III. FY19 Budget

- FY19 Budget Transfers

It was requested that in the future if the subcommittee is going to take action on an item, the motion be included on the subcommittee agenda.

Motion: To recommend full School Committee approval of FY19 budget transfers as outlined and reviewed by the Business/Finance Subcommittee.

(L. Long-Bellil)

(B. Mitchel)

Vote:

In favor:

Michael Dennis

Linda Long-Bellil

Maleah Gustafson

Benjamin Mitchel

Opposed:

None

The motion passed unanimously.

- FY19 Budget Review, Expense v Revenue

Director Deedy reported a recent DESE examination of claims for reimbursement of extraordinary special education costs (Circuit Breaker) has resulted in a reduction in FY19 Circuit Breaker reimbursement in almost \$60,000. Director Deedy commented that if DESE funds up to 75% for Circuit Breaker, this could offset the \$60,000 reduction.

Director Deedy reported his recommendation to re-class \$250,000 of health insurance to school lunch.

There was discussion about fund balances, and what was re-classed last year from Early Childhood Center Revolving Fund and School Lunch Revolving Fund.

Members asked that District administration provide chargeback detail to the full School Committee on a regular basis.

- Turf Field Replacement

Director Deedy began the discussion reporting on a turf field replacement bid opening in Auburn, which he attended. He reported the bids for that school's project came in between \$425,000 and \$700,000. Director Deedy reported on a pre-bid walk through at WRHS this date. The Wachusett bid opening for turf field replacement is scheduled for February 13, 2019. It was confirmed that vendors will provide materials and labor quotes for this project.

Three options were discussed:

1. \$250,000 from E&D
2. Borrow \$250,000 for a period of 2 – 3 years

3. To do a phased approach: borrowing and E&D

More discussion took place.

Motion: To recommend the full School Committee authorize the use of Excess and Deficiency (E & D) funds in the amount of \$250,000 towards the cost of replacement of the turf field at Wachusett Regional High School.

(B. Mitchel)
(L. Long-Bellil)

Vote:

In favor:

Michael Dennis
Linda Long-Bellil
Maleah Gustafson
Benjamin Mitchel

Opposed:

None

The motion passed unanimously.

This action will be on the School Committee agenda for the February 11, 2019 meeting.

IV. FY20 Budget

- FY20 Oil Bid Pricing

Director Deedy reported on the oil bid opening he attended at French River Education Center. The cost for FY20 came in at \$2.0675/gallon.

Motion: To award the 2019-2020 heating fuel oil contract to Peterson Oil of Worcester, MA at a firm fixed price of \$2.0675/gallon for one year commencing on July 1, 2019 per the French River Education Center (FREC) collaborative purchasing bid on January 3, 2019.

(M. Dennis)
(L. Long-Bellil)

Vote:

In favor:

Michael Dennis
Linda Long-Bellil
Maleah Gustafson
Benjamin Mitchel

Opposed:

None

The motion passed unanimously.

This action will be on the School Committee agenda for the February 11, 2019 meeting.

- FY20 Budget Review, Expense v Revenue; Town Assessments

Chapter 70 aid was level-funded from 2018 (FY19).

The intent for FY20 and other years is to balance out accounts and bring forward \$600,000.

Move kindergarten teachers into General Fund accounts.

Some changes assume \$600,000 minimum in General Fund. Administration feels 90% confident to hit levels.

How to manage budget contingency. Remove some placeholder funds and estimate in other places.

- FY20 Budget Book/Line-Item Budget

Draft document was reviewed and discussed in detail.

This document will help with narratives for explaining District budget proposal to Member Towns.

There is a need to help explain the “bridge” year for implementation of tuition-free, full-day kindergarten and the costs associated with this.

Some line numbering confusion was noted and will be corrected.

- Tuition-free, Full-day Kindergarten

The question about what will not be funded in order to implement tuition-free, full-day kindergarten was again raised.

What is the process to approve tuition-free, full-day kindergarten or should it be a budget item?

V. Procurement Updates

- Turf Field

Discussed briefly above.

- Out-of-District Special Education Transportation

Bid is out and there is a pre-bid meeting in the upcoming week.

VI. OPEB (Other Post-Employment Benefits)

\$34,000 is allocated in the FY20 budget for contribution to OPEB. Director Deedy will bring to next meeting a comparison of WRSD’s OPEB status v other district.

VII. School Use Fees Effective 7/1/2019

Deferred to next meeting.

VIII. Policy Review

Deferred to next meeting.

IX. Next Meeting

Monday, March 4, 2019, 7:00 PM

X. Old Business

There was no old business brought before the subcommittee.

XI. New Business

There was no new business brought before the subcommittee.

XII. Adjournment

Motion: To adjourn.

(L. Long-Bellil)
(B. Mitchel)

Vote:

In favor:

Michael Dennis
Linda Long-Bellil
Maleah Gustafson
Benjamin Mitchel

Opposed:

None

The motion passed unanimously.

The meeting adjourned at 9:09PM.

Respectfully submitted,

Benjamin Mitchel
BM/rlp

Attachments:

- Attachment 1 – February 1, 2019 Report by Daniel Deedy, Director of Business and Finance

WACHUSETT REGIONAL SCHOOL DISTRICT
HOLDEN ♦ PAXTON ♦ PRINCETON ♦ RUTLAND ♦ STERLING
FACILITIES AND SECURITY SUBCOMMITTEE

Tuesday, February 5, 2019

6:00 PM

Superintendent's Conference Room
District Central Office
1745 Main Street, Jefferson

Minutes

In Attendance: Thomas Curran, Chair, Michael Rivers, Vice-chair (6:10 PM)

Absent: Adam Young

Administration: Darryll McCall, Superintendent
Daniel Deedy, Director of Business and Finance

I. Call to Order

Subcommittee Chair Curran called the meeting to order at 6:10 PM.

II. Minutes of January 16, 2019 Meeting

Motion: To approve the minutes of the January 16, 2019 meeting of the Facilities and Security Subcommittee.

(M. Rivers)
(T. Curran)

The minutes were approved by consensus.

III. School Safety

- Marjory Stoneman Douglas High School
 - i. Final Report – Federal Commission on School Safety
 - ii. Public Safety Commission Report
 - iii. Commissioners

Vice-chair Rivers provided links to these documents, which were shared with members in advance of this meeting. Review of these important documents as a subcommittee deferred to the next meeting.

IV. Implementation of ALICE District-wide

Superintendent McCall provided an update on what schools and principals are doing to train staff in ALICE. He reported that many of the schools/principals provided ALICE training at the January 31, 2019 professional development half day. The next professional development half-day is March 7, 2019 and Superintendent McCall will keep the subcommittee informed if additional ALICE training will be done on that date.

V. Follow-up to Questions and Answers from January 16, 2019 Meeting

Director Deedy will follow up with the questions and answers from the January 16th meeting.

VI. Capital Improvement Projects (CIP)

There was general discussion about the schools, with Superintendent McCall and Director Deedy reporting on various facility issues encountered to date during the winter months.

VII. Facility Concerns/Issues

Discussion of facility issues being addressed continued, with Director Deedy reporting on some frozen pipes during recent extremely cold weather.

VIII. Turf Field Replacement

Director Deedy explained the procurement process, reported the bid opening for the project is scheduled for February 13, 2019, and he also provided a re-cap of a similar bid opening he sat in on in Auburn.

IX. Tuition-free, Full-day Kindergarten Proposal

- Mayo Elementary School

Superintendent McCall shared a sketch of the computer room/library-media space at Mayo Elementary School (attachment). Possible use of space for another classroom for full-day kindergarten at Mayo was discussed.

X. Next Meeting

Tuesday, March 19, 2019, 5:30 PM, Superintendent's Conference Room.

XI. New Business

There was no new business brought before the subcommittee.

XII. Executive session to discuss the deployment of security personnel or devices, or strategies with respect thereto, as the Chair deems a discussion in public session would have an adverse effect on the District's position, not to return to public session

The subcommittee did not adjourn to executive session.

XIII. Adjournment

Motion: To adjourn.

(M. Rivers)
(T. Curran)

The motion passed unanimously.

The meeting adjourned at 7:10 PM.

Respectfully submitted,

Darryll McCall, Superintendent

DM:rlp

Attachments:

- Sketch of Mayo Elementary School Computer Room/Library-Media Area

WACHUSETT REGIONAL SCHOOL DISTRICT

HOLDEN ♦ PAXTON ♦ PRINCETON ♦ RUTLAND ♦ STERLING

LEGAL AFFAIRS SUBCOMMITTEE

Tuesday, February 26, 2019
5:00 PM

Superintendent's Conference Room
District Central Office
1745 Main Street, Jefferson

Minutes

Subcommittee Members: Susan Hitchcock, Chair, Scott Brown, Vice-chair, Stephen Godbout, Michael Rivers

Absent: Scott Brown, Vice-chair

Administration: Jeff Carlson, Director of Human Resources

I. Call to Order

Subcommittee Chair Hitchcock called the meeting to order at 5:03 PM.

II. Approval of Minutes

Motion: To approve the minutes of the January 22, 2019 meeting of the Legal Affairs Subcommittee.

(S. Godbout)

(M. Rivers)

The minutes were approved by consensus.

Motion: To approve the minutes of the January 22, 2019 executive session of the Legal Affairs Subcommittee, not to be released.

(S. Godbout)

(M. Rivers)

Roll call vote:

In favor:

Susan Hitchcock
Stephen Godbout
Michael Rivers

Opposed:

None

The minutes were approved 3-0.

- III. Discuss apparent conflict between Regional Member Agreement and M.G.L. Chapter 41, Section 11 in regard to filling vacancies on the School Committee

Member Rivers is bringing this topic to the table, questioning if the Sterling Selectboard and the state law are in conflict. Per the Town of Holden charter, School Committee members are town employees. Member Rivers requested legal counsel confirm state law takes precedence. The Sterling Selectboard does not believe School Committee members are town officials.

- IV. Review of WRSDC By-Laws

Members were provided with the WRSDC By-Laws showing amendments the subcommittee and Attorney Stonberg have suggested to date (attachment 1). Further review of the WRSDC By-Laws deferred until the next meeting of this subcommittee.

- V. Medical Marijuana Policy for Employees – Legal Opinion from District Counsel

Policy in conflict because of federal law. WRSDC attention to this policy development deferred until more details/specifics are known.

- VI. Review of Legal Bills FY19

Members were provided with a summary of FY19 legal costs paid to date (July 2018 to present). Legal expenses reviewed briefly.

- VII. Planning for Legal Affairs Chair Role upon Susan Hitchcock's Resignation

School Committee Chair Mills has requested Legal Affairs Vice-chair Brown take over the Legal Affairs Subcommittee Chair position upon the conclusion of Member Hitchcock's position on the School Committee, effective March 29, 2019. Looking ahead to the appointment of the next Legal Affairs Subcommittee, after the May 2019 Organizational Meeting, Member Rivers asked about creating a list of outstanding issues that the next Legal Affairs Subcommittee will need to address.

- VIII. Next Meeting

Subcommittee Chair Hitchcock scheduled the next meeting of the Legal Affairs Subcommittee for Tuesday, March 12, 2019, 4:30 – 6:30 PM, in the Superintendent's Conference Room. The main focus of that meeting will be continued review of the WRSDC By-Laws.

- IX. Executive Session to discuss strategy for contract negotiations with bargaining units (Wachusett Cafeteria Association; AFSCME, Council 93, Local 2885 – Custodial Employees; AFSCME, Council 93, Local 2885 – Clerical Employees), as the Chair deems a discussion in public session would have an adverse effect on the District's bargaining position, not to reconvene in public session

Motion: To enter executive Session to discuss strategy for contract negotiations with bargaining units (Wachusett Cafeteria Association; AFSCME, Council 93,

Local 2885 – Custodial Employees; AFSCME, Council 93, Local 2885 – Clerical Employees), as the Chair deems a discussion in public session would have an adverse effect on the District’s bargaining position, not to reconvene in public session

(S. Godbout)
(M. Rivers)

Roll call vote:

In favor:

Susan Hitchcock
Stephen Godbout
Michael Rivers

Opposed:

None

The motion passed unanimously.

The subcommittee entered executive session at 5:28 PM, not to return to open session.

Respectfully submitted,

Jeff Carlson
Director of Human Resources
JC:rlp

Attachments:

- Attachment 1 – Draft Amended WRSDC By-Laws

WACHUSETT REGIONAL SCHOOL DISTRICT

HOLDEN ♦ PAXTON ♦ PRINCETON ♦ RUTLAND ♦ STERLING

EDUCATION SUBCOMMITTEE

Wednesday, February 27, 2019

6:30 PM

Superintendent's Conference Room
District Central Office
1745 Main Street, Jefferson

Minutes

In Attendance: Robert Imber, Chair, Christina Smith, Vice-chair, Anthony DiFonso,
Rachel Dolan, Linda Long-Bellil (6:45 PM), Asima Silva (6:40 PM)

Absent: Sarah LaMountain

Administration: Robert Berlo, Deputy Superintendent

I. Call to Order

Subcommittee Chair Imber called the meeting to order at 6:33 PM.

II. Minutes of February 11, 2019 Meeting

A typographical correction on page 2, Agenda Item VI/bullet #2 (course changed to courses) was made.

Motion: To approve the minutes, as corrected, of the February 11, 2019 meeting of the Education Subcommittee.

(R. Dolan)

(C. Smith)

The minutes were approved, by consensus, with Member DiFonso abstaining.

III. Prioritizing WRSDC Policies to Review

Deputy Superintendent Berlo compiled a listing of WRSDC policies in the 3000 Series and the 6000 Series, policies that fall under the Education Subcommittee jurisdiction, and this listing was shared with members. Subcommittee Chair Imber reviewed which policies are a priority to review based on the date of their last review, as well as two new policies that the subcommittee needs to review based on feedback the District received from the Department of Elementary and Secondary Education (DESE). In addition, the subcommittee discussed adopting the MASC numbering format. See XIII below.

IV. School Start Times: reviewing findings of the Ad Hoc Subcommittee to Review the School Calendar

Deputy Superintendent Berlo provided the history behind the Ad Hoc Subcommittee to Review the School Calendar and Vice-chair Smith reviewed the April 2017 report of that subcommittee which addressed school start times. Discussion ensued. Subcommittee Chair Imber thanked members of the ad hoc subcommittee that developed the report.

Motion: To table the concept of changing school start times until the community shows a greater desire to implement such a change, particularly given competing priorities within the District.

(C. Smith)
(R. Dolan)

Vote:

In favor:

Robert Imber
Christina Smith
Anthony DiFonso
Rachel Dolan
Linda Long-Bellil
Asima Silva

Opposed:

None

The motion passed unanimously.

V. Blizzard Bags

Deputy Superintendent Berlo shared that at this time District administration does not support use of/implementation of use of Blizzard Bags. Some discussion ensued.

Motion: To not support the concept of Blizzard Bags.

(R. Dolan)
(A. DiFonso)

Vote:

In favor:

Robert Imber
Christina Smith
Anthony DiFonso
Rachel Dolan
Linda Long-Bellil
Asima Silva

Opposed:

None

The motion passed unanimously.

VI. Policy 3240 Policy Relating to Education Ceremonies and Observances

Deputy Berlo shared MASC model policy IMD with members, as well as referencing guidance from DESE on this topic. Current WRSDC Policy 3240 was also referenced. Discussion ensued. Members worked on amending Policy 3240, incorporating some MASC model policy language.

Motion: To request legal review and opinion of Amended Policy 3240 and upon receipt of this opinion, forward Amended Policy 3240 Policy Relating to Education School Ceremonies and Observances to the full School Committee for a first reading.

(C. Smith)

(R. Dolan)

Vote:

In favor:

Robert Imber

Christina Smith

Anthony DiFonso

Rachel Dolan

Linda Long-Bellil

Asima Silva

Opposed:

None

The motion passed unanimously.

VII. Draft Policy: Educational Opportunities for Military Children

Deputy Berlo explained that feedback from the recent DESE CPR (Coordinated Program Review) indicated the need for the District to adopt a policy on rights of military-connected students. Deputy Berlo shared MASC model policy JFABE. Members supported use of MASC policy language in the drafting of a WRSDC policy to address the rights of military-connected students.

Motion: To request legal review and opinion of Draft Policy 6124 and upon receipt of this opinion, forward Draft Policy 6124 Policy Relating to Pupil Services Educational Opportunities for Military Children to the full School Committee for a first reading.

(A. Difonso)

(L. Long-Bellil)

Vote:

In favor:

Robert Imber

Christina Smith

Anthony DiFonso

Rachel Dolan

Linda Long-Bellil
Asima Silva

Opposed:
None

The motion passed unanimously.

7:29 PM Member Silva left the meeting.

VIII. Draft Policy: Educational Opportunities for Children in Foster Care

Deferred

IX. Policy 6433 Policy Relating to Pupil Services Substance Abuse

Deferred

X. Honors, Advanced Placement, and Dual Enrollment in WRSD – Current Status and Needs

Deferred

XI. School Recess

Deferred

XII. Old Business

- Amended Policy 3323 Policy Relating to Education Homework Policy Home Assignments

Deferred

XIII. New Business

- MASC Organization Structure vs Wachusett's

This agenda item was discussed earlier in the meeting. Subcommittee Chair Imber began the discussion of aligning WRSDC policies to MASC model policies. Deputy Berlo added the District's perspective that aligning to MASC model policies would be very beneficial. Subcommittee Chair Imber asked that Superintendent McCall and Deputy Berlo explore how the naming changes and internal policy review could occur, and to report back to the appropriate WRSDC subcommittee.

XIV. Adjournment

Motion: To adjourn.

(L. Long-Bellil)

(R. Dolan)

Vote:

In favor:

Robert Imber
Christina Smith
Anthony DiFonso
Rachel Dolan
Linda Long-Bellil

Opposed:

None

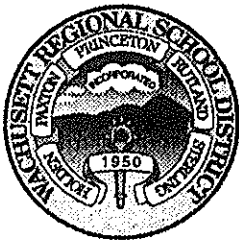
The motion passed unanimously.

The meeting adjourned at 8:00 PM.

Respectfully submitted,

Robert Berlo
Deputy Superintendent

RB:rlp



Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

March 15, 2019

Mr. Matt Brewer
Village Transportation
125 Clinton road
Sterling, MA 01564

Dear Matt:

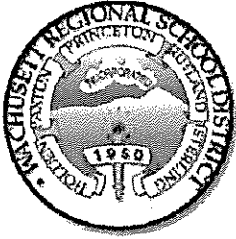
On behalf of the entire Wachusett District, I want to thank you and Village Transportation for the extremely generous and thoughtful gesture of donating transportation for our Special Olympians who participated in this year's WRSD Special Olympics on March 14th. This act of kindness is above and beyond, and we are very appreciative of your generosity.

Sincerely,

Darryll McCall, Ed.D.
Superintendent of Schools

cc: Wachusett Regional School District Committee
Daniel Deedy, Director of Business and Finance
Lincoln Waterhouse, Interim Administrator of Special Education

DM:rlp



Wachusett Regional School

district

Holden, Paxton, Princeton, Rutland, Sterling

To: Darryll McCall
Superintendent of Schools

From: Jeff Carlson
Director of Human Resources

Re: February/ March, 2019 Activity Report

Date: Thursday, March 21, 2019

1. Personnel

- *A School Nurse has been hired for the Thomas Prince School.*
- *A long term substitute Speech Therapist has been hired for Mayo Elementary School.*
- *A District – Wide Technology Assistant position has been posted.*
- *A Speech Therapist and School Social Worker / Adjustment Counselor position(s) have been posted for the High School.*
- *An ABA/PA position has been posted for Houghton Elementary School.*
- *A Senior Custodian position has been posted for Glenwood Elementary School.*
- *The long term substitute ELA positions at Central Tree Middle School have been filled.*
- *A Maintenance Custodian position at the High School has been filled.*
- *The ECC Principal and Administrator of Special Education interviews have been held and recommendations for these positions are being forwarded to the Superintendent.*

Jefferson School

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2. Collective Bargaining

- *Negotiations have concluded with the Custodial Unit and we are awaiting the results of a ratification vote. Negotiations are ongoing with the Clerical Union (next session 3/28) and the Café Union (next session 4/2). We anticipate completing our negotiations with these two Unions in these next scheduled sessions.*

3. Health Insurance

- *The PEC group met on 3/18 and reviewed short term disability proposals from The Hartford and SunLife. We also discussed possible changes to the next PEC Agreement. We are meeting again on April 8th to finalize the PEC Agreement and the open enrollment for health insurance.*
- *The Wellness Committee met on February 13, 2019, and listened to a presentation from Mr. Jon Krol the Director of Social Emotional Learning and Guidance. The next meeting is scheduled for April 9, 2019.*
- *The Blue Cross and Blue Shield Wellness group conducted biometric health screenings at 10 District schools in February and March.*
- *The 1095C documents required of the ACA have been distributed to staff and the IRS documentation component has been completed.*

4. Fingerprinting update

- *Morpho Trust the state finger printing vendor continues to fingerprint all new hires and existing staff.*

5. Teacher/ Administrator Licensure

- *The Director will be working with a large contingent of staff with license renewals that are due on July 1, 2019. A DESE memo concerning licensure renewal guidelines was recently distributed to Teaching staff.*

6. Human Resources / Business Office Meetings

- *Human Resources staff have been working collaboratively with the Director of Business & Finance to assist in the development of the upcoming FY 20 budget.*

Should you have any questions regarding this report, do not hesitate to contact me.